



City of Blooming Prairie

City Council Meeting Agenda

March 9th, 2026

7:00 PM

Call to Order

Pledge of Allegiance

Consent Agenda

1. Approval of Agenda
2. Approval of Minutes of February 9th, 2026 – Regular City Council Meeting
3. Accept Land O' Lakes donation of \$2,500 to the Blooming Prairie FD
4. Accept CFS Donation of \$2,500 to the Blooming Prairie FD
5. Accept Hanson Family Foundation Donation of \$10,000 to the Blooming Prairie FD
6. Accept BP Women of Today Donation of \$1,500 for Park Equipment
7. Accept Donation of \$4,000 from the BPFDR Relief Association for Fireworks
8. Designate Responsible Authority for Data Requests
9. Approve Gambling Request for the Blossoming Community Foundation
10. Approve Gambling Request for the St. Columbanus Catholic Church

Financial Report

Committee/Commission Reports

1. Planning & Zoning
2. B.P. Public Utilities
3. B.P. Economic Development Authority
4. B.P. Fire Commission
5. B.P. Police Advisory Commission
6. B.P. Ambulance Commission

Business

1. Smoke-Free Ordinance and Signage - Abigail Nachreiner / Ethan Rindfleisch
2. Blooming Prairie Chamber of Commerce- 4th of July Celebration Requests – Karen Peterson
3. BP Fire Relief Association Benefit Increase
4. Approve LELS Local #606 Contract
5. Establish an Insurance Committee for 2027 Insurance Options
6. Accept Donation of Batting Cage from BPRA

Citizens Public Comment-15 minutes total-2 minutes per resident/business owner
10 Minute Presentations:

Police Chief – Greg Skillestad

- Steele County Exchange Club Peace Officer of the Year – Brad Busho

Library Director – Bethany Anderson

City Administrator's Report

City Attorney's Report

Council Member's Report

Adjourn

The next Regular City Council meeting will be held on Monday April 13th, 2026

MINUTES
City Council Meeting
February 9, 2026
7:00 P.M.

PRESENT: Mayor Ressler, Council members Sundine, Newman,
Johnson and Clark

ALSO PRESENT: City Administrator Martens, Deputy City Clerk/Finance
Director Zwiener, City Attorney Iacovino, General Manager
Jerry Mausbach, Kay Fate of the Steele County Times,
Representative Patricia Mueller and Max Thoen

Absent: None

Mayor Ressler called the Regular City Council Meeting to order on February 9, 2026, at 7:00 P.M.

Mayor Ressler led the Council, and others present in the reciting of the Pledge of Allegiance.

Mayor Ressler presented the Consent Agenda for the Council's approval. Included in the Consent Agenda were the following:

1. Approval of Agenda of February 9, 2026, City Council Meeting
2. Approval of Minutes of January 12, 2026 – Regular City Council Meeting
3. Approval of MPCA Grant and Contract with Stantec – Lead Service Line Replacement
4. Approval of the Ambulance Commission Annual Report for 2025

The Council made the following motion:

Motion by:	SUNDINE	Seconded by:	JOHNSON
For:	ALL	Against:	NONE

Motion approving the Consent Agenda as presented was duly carried.

Mayor Ressler presented for the Council's review Accounts Payable and Financial Reports. City Administrator Martens reviewed with the Council the larger bills. After review, the following action was taken:

Motion by:	SUNDINE	Seconded by:	JOHNSON
For:	ALL	Against:	NONE

Motion approving the Accounts Payable and Financial Reports as presented was duly carried.

Mayor Ressler called for the Committee Reports. Minutes of the Planning & Zoning Board held on January 5, 2026; the Blooming Prairie Public Utilities Commission Meeting held on January 13, 2026; The Blooming Prairie Economic Development Authority held on January 14, 2026; the Blooming Prairie Fire Commission held on January 13, 2026; the Blooming Prairie Police Commission Meeting held on January 21, 2026 and the Blooming Prairie Ambulance Commission held on January 6, 2026, were presented. The following action was taken:

Motion by:	JOHNSON	Seconded by:	CLARK
For:	ALL	Against:	NONE

Motion accepting the Committee Reports as presented was duly carried.

Mayor Ressler presented the Pay Equity Report for 2026. City Administrator Martens informed the Council that the 2026 Compliance Report has been generated and per testing identified by the State of Minnesota, the City of Blooming Prairie has complied with and has passed the pay equity test. The Council took the following action:

Motion by:	CLARK	Seconded by:	SUNDINE
For:	ALL	Against:	NONE

Motion to adopt and approve the Minnesota Pay Equity Compliance Report as presented was duly carried.

Mayor Ressler called on City Administrator Martens for information on a Smoke-Free Ordinance. City Administrator Martens informed the Council that Abigail Nachreiner from Steele County Public Health has reached out to inquire if the City of Blooming Prairie would be interested in looking at a smoke-free public places cannabis ordinance. After discussion, the Council instructed City Administrator Martens to invite Public Health to the March City Council meeting.

Mayor Ressler presented the purchase of a stump grinder. City Administrator Martens presented the two quotes they received. The Sanco Equipment quote is \$10,558.56 and the Northland Farm Systems quote is for \$10,178.13. The Council made the following motion:

Motion by:	SUNDINE	Seconded by:	NEWMAN
For:	ALL	Against:	NONE

Motion to approve the purchase of a new stump grinder from Northland Farm Systems in the amount of \$10,178.13 as presented was duly carried.

Mayor Ressler presented the purchase of a wood-chipper. City Administrator Martens informed the Council that the purchase would be shared purchase with the Blooming Prairie Public Utilities. City Administrator Martens presented the quote from Lano Equipment in the amount of \$46,371.60 and the quote from Tri-State Bobcat in the amount of \$38,031.60. The Council took the following action:

Motion by:	NEWMAN	Seconded by:	SUNDINE
For:	ALL	Against:	NONE

Motion to approve the purchase of a new wood-chipper from Tri-State Bobcat in the amount of \$38,031.60 and that the cost be shared equally by the City of Blooming Prairie and the Blooming Prairie Public Utilities in the amount of \$19,150.80 each as presented was duly carried.

Mayor Ressler called on City Administrator Martens for information about the placement of yield signs at the intersection of 5th Place SW entering onto 4th Ave SW and at 5th Circle SW entering onto Memorial Drive. After discussion, the Council made the following motion:

Motion by:	SUNDINE	Seconded by:	CLARK
For:	ALL	Against:	NONE

Motion to approve Public Works to install yield signs at the intersections of 5th Place SW/4th Ave SW and 5th Circle SW/Memorial Dr as presented was duly carried.

Mayor Ressler called on City Administrator Martens for information about the replacement of the flashing crosswalk sign on Highway 218 and 2nd Street SE. City Administrator Martens informed the Council that the Flashing crosswalk sign was damaged during a storm and the person who hit it was not found. At the time of the meeting, quotes were not available. The Council will revisit the replacement at the March Council meeting.

Mayor Ressler called for Public Comments. There was no public requesting to be heard.

Mayor Ressler called on General Manager Mausbach for an update of the Utilities Department. General Manager Mausbach informed the Council that during Polar Vortex Fern, the Blooming Prairie Public Utilities were called on to run generators. General Manager Mausbach informed the Council that the plant ran well with some gelling.

General Manager Mausbach informed the Council that Engine 7 is having turbo issues.

General Manager Mausbach informed the Council that there are two routes left on the AMR project.

Mayor Ressler called on City Administrator Martens for the Administrator's Report. City Administrator Martens informed the Council of what he has accomplished this month along with recognizing employee birthdays and employment anniversaries.

Mayor Ressler called on City Attorney Iacovino for the City Attorney's report. Attorney Iacovino informed the Council of some of the things completed this month and that the Blooming Prairie Police Department is aggressively working on snow removal ordinance violations.

Mayor Ressler called for Council Member's Reports. Council Member Newman informed the Council that he'd like to work on contracting a garbage hauler to help save on wear and tear on city roads.

City Council member Sundine suggested working on an odd/even snow emergency ordinance.

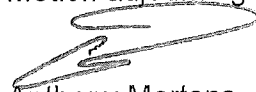
Mayor Ressler closed the meeting citing MN Statute 13D.03 to discuss the City's labor negotiations strategy with the LELS Local #606 Police Officers Union.

The City Council meeting was reopened at 8:00 P.M.

There being no further business to come before the Council, the Council took the following action:

Motion by:	CLARK	Seconded by:	SUNDINE
For:	ALL	Against:	NONE

Motion adjourning the Meeting was duly carried.



Anthony Martens
City Administrator

Date: 3/3/2026

Requested Council Date: 3/9/2026

Originating Department: Administration

Agenda Topic: Accept Various Donations

Background Information:

The City of Blooming Prairie has received the following donations:

Resolution 26-03-01 – Land O’ Lakes to BPFD - \$2,500

Resolution 26-03-02 – CFS to BPFD - \$2,500

Resolution 26-03-03 – Hanson Family Foundation to BPFD - \$2,500

Resolution 26-03-04 – BP Women of Today to Park Equipment - \$1,500

Resolution 26-03-05 – BPFD Relief Association to Fireworks - \$4,000

All major donations made to the City of Blooming Prairie that have some type of designation must receive Council acceptance.

Staff Recommendation:

Approve the consent agenda item.

Council Discussion:

Request for Council Action:

Approve the consent agenda item.

**Resolution 26-03-01
Accepting a Donation of \$ 2,500
From Land O' Lakes**

WHEREAS, Land O' Lakes has contributed \$ 2,500.00 to the City of Blooming Prairie;
and

WHEREAS, Land O' Lakes has requested that the total donation of \$ 2,500.00 be used
for equipment for the Blooming Prairie Fire Department; and

WHEREAS, the City Council of the City of Blooming Prairie agrees that said donation
would be of benefit to the citizens of Blooming Prairie;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of
Blooming Prairie hereby acknowledges and agrees to accept said donation of \$ 2,500.00
from Land O' Lakes on behalf of the citizens of Blooming Prairie;

BE IT FURTHER RESOLVED, that the City Council of the City of Blooming Prairie
designates \$ 2,500.00 of said donation for equipment for the Blooming Prairie Fire
Department.

ADOPTED this 9th Day of March 2026.

Mayor Mike Ressler

Attest:

City Administrator Anthony Martens

**Resolution 26-03-02
Accepting a Donation of \$ 2,500
From CFS**

WHEREAS, CFS has contributed \$ 2,500.00 to the City of Blooming Prairie; and

WHEREAS, CFS has requested that the total donation of \$ 2,500.00 be used for equipment for the Blooming Prairie Fire Department; and

WHEREAS, the City Council of the City of Blooming Prairie agrees that said donation would be of benefit to the citizens of Blooming Prairie;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Blooming Prairie hereby acknowledges and agrees to accept said donation of \$ 2,500.00 from CFS on behalf of the citizens of Blooming Prairie;

BE IT FURTHER RESOLVED, that the City Council of the City of Blooming Prairie designates \$ 2,500.00 of said donation for equipment for the Blooming Prairie Fire Department.

ADOPTED this 9th Day of March 2026.

Mayor Mike Ressler

Attest:

City Administrator Anthony Martens

**Resolution 26-03-03
Accepting a Donation of \$ 10,000
From Hanson Family Foundation**

WHEREAS, Hanson Family Foundation has contributed \$ 10,000.00 to the City of Blooming Prairie; and

WHEREAS, the Hanson Family Foundation has requested that the total donation of \$ 10,000.00 be used for equipment for the Blooming Prairie Fire Department; and

WHEREAS, the City Council of the City of Blooming Prairie agrees that said donation would be of benefit to the citizens of Blooming Prairie;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Blooming Prairie hereby acknowledges and agrees to accept said donation of \$ 10,000.00 from Hanson Family Foundation on behalf of the citizens of Blooming Prairie;

BE IT FURTHER RESOLVED, that the City Council of the City of Blooming Prairie designates \$ 10,000.00 of said donation for equipment for the Blooming Prairie Fire Department.

ADOPTED this 9th Day of March 2026.

Mayor Mike Ressler

Attest:

City Administrator Anthony Martens

**Resolution 26-03-04
Accepting a Donation of \$ 1,500
From BP Women of Today**

WHEREAS, BP Women of Today has contributed \$ 1,500.00 to the City of Blooming Prairie; and

WHEREAS, the BP Women of Today has requested that the total donation of \$ 1,500.00 be used for park equipment; and

WHEREAS, the City Council of the City of Blooming Prairie agrees that said donation would be of benefit to the citizens of Blooming Prairie;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Blooming Prairie hereby acknowledges and agrees to accept said donation of \$ 1,500.00 from BP Women of Today on behalf of the citizens of Blooming Prairie;

BE IT FURTHER RESOLVED, that the City Council of the City of Blooming Prairie designates \$ 1,500.00 of said donation for park equipment.

ADOPTED this 9th Day of March 2026.

Mayor Mike Ressler

Attest:

City Administrator Anthony Martens

**Resolution 26-03-05
Accepting a Donation of \$ 4,000
From the Blooming Prairie FD Relief Association**

WHEREAS, Blooming Prairie FD Relief Association has contributed \$ 4,000.00 to the City of Blooming Prairie; and

WHEREAS, the Blooming Prairie FD Relief Association has requested that the total donation of \$ 4,000.00 be used for the Beautification Fund for Fireworks; and

WHEREAS, the City Council of the City of Blooming Prairie agrees that said donation would be of benefit to the citizens of Blooming Prairie;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Blooming Prairie hereby acknowledges and agrees to accept said donation of \$ 4,000.00 from Blooming Prairie Fire Department Relief Association on behalf of the citizens of Blooming Prairie;

BE IT FURTHER RESOLVED, that the City Council of the City of Blooming Prairie designates \$ 4,000.00 of said donation for the Beautification Fund for Fireworks.

ADOPTED this 9th Day of March 2026.

Mayor Mike Ressler

Attest:

City Administrator Anthony Martens

Date: 2/11/2026

Requested Council Date: 3/9/2026

Originating Department: Administration

Agenda Topic: Designate Responsible Authority

Background Information:

This is simply an update to make Anthony Martens the Responsible Authority when handling data practice requests. The previous Responsible Authority was Melanie Aeschliman.

Staff Recommendation:

Approve the consent agenda and adopt the resolution

Council Discussion:

Request for Council Action:

Approve the consent agenda

Resolution 26-03-06

**A RESOLUTION APPOINTING A RESPONSIBLE AUTHORITY
AND ASSIGNING DUTIES**

WHEREAS, Minnesota State Statute, Section 13.02, Subdivision 16, as amended, requires that the City of Blooming Prairie appoint one person as the Responsible Authority to administer the requirements for the collection, storage, use, and dissemination of data on individuals with the City; and

WHEREAS, the Blooming Prairie City Council shares concern expressed by the Legislature on the responsible use of all City data and wishes to satisfy this concern by immediately appointing and administratively qualified Responsible Authority as required under the statute;

NOW, THEREFORE, BE IT RESOLVED by the Blooming Prairie City Council for the City of Blooming Prairie as follows:

The City appoints Anthony Martens as the Responsible Authority for the purposes of meeting all requirements of the Minnesota Statutes, Chapter 13 as amended, and with rules as lawfully promulgated by the commissioner of Administration.

BE IT FURTHER RESOLVED, the Responsible Authority shall require the requesting party to pay the actual cost of making, certifying, and compiling copies and of preparing summary data, as allowed by Minnesota Statutes, Chapter 13 and by Minnesota Rules, Chapter 1205, as amended.

Adopted by the City Council of the City of Blooming Prairie, Minnesota, this 9th day of March 2026.

Mike Ressler, Mayor

Attest:

Anthony Martens, City Administrator

Date: 3/3/2026

Requested Council Date: 3/9/2026

Originating Department: Administration

Agenda Topic: Gambling Permit – Blossoming Community Foundation

Background Information:

The application will enable the Blossoming Community Foundation to apply to the State of Minnesota Gambling Control Board to hold a raffle event on Saturday, July 4th, 2026, at the Blooming Prairie Central Park.

Staff Recommendation:

Approved the consent agenda item

Council Discussion:

Request for Council Action:

Approve the consent agenda item

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Blossoming Community Foundation Previous Gambling Permit Number: X- 95580

Minnesota Tax ID Number, if any: 8432806 Federal Employer ID Number (FEIN), if any: 82-3661884

Mailing Address: PO Box 218

City: Blooming Prairie State: MN Zip: 55917 County: Steele

Name of Chief Executive Officer (CEO): Jeffrey Kramer

CEO Daytime Phone: 507-676-1279 CEO Email: jkramer1321@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): tammy@johndoercpa.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Blooming Prairie Central Park

Physical Address (do not use P.O. box): 110 Main Street West

Check one:

City: Blooming Prairie Zip: 55917 County: Steele

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 07/04/2026

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Jeffrey Kramer

<p>REQUIREMENTS</p> <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days; or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>MAIL APPLICATION AND ATTACHMENTS</p> <p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Date: 3/6/2026

Requested Council Date: 3/9/2026

Originating Department: Administration

Agenda Topic: Gambling Permit – St. Columbanus Catholic Church

Background Information:

The application will enable the St. Columbanus Catholic Church to apply to the State of Minnesota Gambling Control Board to hold a bingo event on Saturday, May 2nd, 2026, at the St. Columbanus Catholic Church.

Staff Recommendation:

Approved the consent agenda item

Council Discussion:

Request for Council Action:

Approve the consent agenda item

ORGANIZATION INFORMATION

Organization Name: St. Columbanus Catholic Church Previous Gambling Permit Number: XB-05984-23-004

Minnesota Tax ID Number, if any: 20372 Federal Employer ID Number (FEIN), if any: 41-0705817

Mailing Address: 114 E. Main St.

City: Blooming Prairie State: MN Zip: 55917 County: Steele

Name of Chief Executive Officer (CEO): Father William Becker

CEO Daytime Phone: 507-583-2784 CEO Email: columbanusbp@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): katiwencil29@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

Current calendar year Certificate of Good Standing
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? Yes No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

one of four or fewer bingo events held this year. Dates: 05/02/2026

-OR-

conducted on up to 12 consecutive days in connection with a:

county fair Dates: _____

civic celebration Dates: _____

Minnesota State Fair Dates: _____

Person in charge of bingo event: Katie Wencil Daytime Phone: 507-456-9782

Name of premises where bingo will be conducted: St. Columbanus Catholic Church

Premises street address: 114 E. Main St

City: Blooming Prairie If township, township name: _____ County: Steele

LG240B Application to Conduct Excluded Bingo

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p>On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.</p> <p>Print City Name: <u>Blooming Prairie</u></p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p>On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Father William Becker

MAIL OR FAX APPLICATION & ATTACHMENTS

<p>Mail or fax application and a copy of your proof of nonprofit status to:</p> <p style="padding-left: 20px;">Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032</p> <p>An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.</p> <p>Questions? Call a Licensing Specialist at 651-539-1900.</p>	<p>Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. A list of licensed distributors is available on the Gambling Control Board's website at www.mn.gov/gcb.</p> <p style="text-align: center;">This form will be made available in alternative format (i.e. large print, braille) upon request.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Account Balances
February 28, 2026

Farmers & Merchants State Bank

	General Fund	\$ 266,986.73
	Sewer Fund	\$ 90,666.23
	Storm Water Fund	\$ 79,319.10
	EDA Fund	\$ -
	Cemetery Fund	\$ -
	Ambulance Fund	\$ 420.00
#211764	Checking Account - Total	\$ 437,392.06
	General Fund	\$ 2,566,973.01
	Sewer Fund	\$ 666,052.51
	Storm Sewer Fund	\$ 333,293.98
	Cemetery Fund	\$ 14,860.34
	Fire Equipment Fund	\$ 15,068.72
	Fire Township Fund	\$ 275,312.81
	EDA Fund	\$ 57,910.60
	EDA - Ambulance Rent Fund	\$ 37,603.18
	Ambulance Fund	\$ 114,598.85
	Ambulance Equipment Fund	\$ 2,977.66
#1700498	Money Market Account - Total	\$ 4,084,651.66
CD #24109	Ambulance Equipment Fund	\$ 197,946.95

CITY OF BLOOMING PRAIRIE
Revenue Guideline Summary

Dept	Dept Descr	2026 YTD Budget	2026 YTD Amt	February 2026 Amt	Balance	2026 % of Budget
101 GENERAL FUND						
00000	Department	\$1,729,354.25	\$27,370.22	\$9,721.57	\$1,701,984.03	1.58%
41110	Council	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41400	Administration	\$5,800.00	\$694.06	\$469.06	\$5,105.94	11.97%
41410	Elections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41910	Planning and Zoni	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42110	Police	\$68,500.00	\$2,299.64	\$1,784.99	\$66,200.36	3.36%
42200	Fire Department	\$63,250.00	\$3,010.00	\$525.00	\$60,240.00	4.76%
43000	Streets	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
44100	Ambulance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
44140	Communicable Dis	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45124	Pool	\$7,650.00	\$0.00	\$0.00	\$7,650.00	0.00%
45180	Senior Center	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
45202	Park	\$1,500.00	\$100.00	\$100.00	\$1,400.00	6.67%
45500	Library (Branch)	\$34,508.00	\$5,223.15	\$2,935.68	\$29,284.85	15.14%
46600	Economic Develop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49203	Development	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49240	Insurance Unalloca	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49250	Community Beautif	\$0.00	\$4,000.00	\$4,000.00	-\$4,000.00	0.00%
101 GENERAL FUND		\$1,925,612.25	\$42,697.07	\$19,536.30	\$1,882,915.18	2.22%
		\$1,925,612.25	\$42,697.07	\$19,536.30	\$1,882,915.18	2.22%

([*Revenue Accounts].[Fund]="101")

CITY OF BLOOMING PRAIRIE
***Expenditure Guideline Sum©**

Current Period: February 2026

	2026 YTD Budget	2026 YTD Amt	February MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
GENERAL FUND						
Council	\$13,028.00	\$307.64	\$0.00	\$0.00	\$12,720.36	2.36%
Mayor	\$5,536.00	\$56.95	\$26.95	\$0.00	\$5,479.05	1.03%
Administration	\$390,977.00	\$64,839.19	\$27,447.10	\$0.00	\$326,137.81	16.58%
Elections	\$4,359.25	\$0.00	\$0.00	\$0.00	\$4,359.25	0.00%
Planning and Zoning	\$4,436.00	\$0.00	\$0.00	\$0.00	\$4,436.00	0.00%
Police	\$642,297.00	\$83,450.91	\$36,567.34	\$0.00	\$558,846.09	12.99%
Police Commission	\$1,622.00	\$0.00	\$0.00	\$0.00	\$1,622.00	0.00%
Fire Department	\$124,987.00	\$17,152.46	\$10,121.43	\$0.00	\$107,834.54	13.72%
Fire Commission	\$2,919.00	\$0.00	\$0.00	\$0.00	\$2,919.00	0.00%
Streets	\$433,316.00	\$46,627.88	\$22,525.24	\$0.00	\$386,688.12	10.76%
Ambulance	\$2,375.00	\$0.00	\$0.00	\$0.00	\$2,375.00	0.00%
Communicable Disease Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Pool	\$44,547.00	\$414.48	\$232.71	\$0.00	\$44,132.52	0.93%
Senior Center	\$0.00	\$415.75	\$0.00	\$0.00	-\$415.75	0.00%
Park	\$49,649.00	\$4,065.06	\$2,332.83	\$0.00	\$45,583.94	8.19%
Library (Branch)	\$185,241.00	\$22,992.96	\$12,621.77	\$0.00	\$162,248.04	12.41%
Economic Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Debt Service (GENERAL)	\$5,000.00	\$778.80	\$536.80	\$0.00	\$4,221.20	15.58%
Tax Anticipation Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cable TV Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Donation - Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Development	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
Retirement/Pension Unallocated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance Unallocated	\$0.00	\$1,427.36	\$1,427.36	\$0.00	-\$1,427.36	0.00%
Unallocated	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Community Spec Events	\$3,100.00	\$0.00	\$0.00	\$0.00	\$3,100.00	0.00%
Community Beautification	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL FUND	\$1,916,389.25	\$242,529.44	\$113,839.53	\$0.00	\$1,673,859.81	12.66%
CAPITAL EQUIPMENT						
Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Traffic Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fire Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Park	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Library (Branch)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Development	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
Unallocated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL EQUIPMENT	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
Report Total	\$1,917,489.25	\$242,529.44	\$113,839.53	\$0.00	\$1,674,959.81	12.65%

CITY OF BLOOMING PRAIRIE
***Expenditure Guideline**

Current Period: February 2026

Account Descr	2026 YTD Budget	February 2026 Amt	2026 YTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
E 602-49450-630 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-49450-720 Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-49450-999 Prior Period Adjust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 602 SEWER FUND	\$593,390.32	\$29,464.74	\$61,235.00	\$0.00	\$532,155.32	10.32%
	\$593,390.32	\$29,464.74	\$61,235.00	\$0.00	\$532,155.32	10.32%

FILTER: ([*Expenditure Accounts].[Fund]="602")

CITY OF BLOOMING PRAIRIE
***Expenditure Guideline**

Current Period: February 2026

Account Descr	2026 YTD Budget	February 2026 Amt	2026 YTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
FUND 605 STORM SEWER						
E 605-43150-210 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-212 Gas, Oil, Etc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-221 Repairs & Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-222 Sewer Maintenance	\$18,500.00	\$0.00	\$0.00	\$0.00	\$18,500.00	0.00%
E 605-43150-228 St. Sweeper Repair	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	0.00%
E 605-43150-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-311 Contracted Serv-Ot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-331 Travel & Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-351 Printing & Publishin	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 605-43150-361 Liability Insurance	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
E 605-43150-416 Mach Rental-Street	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-437 Miscellaneous	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 605-43150-560 Capital Outlay	\$28,500.00	\$0.00	\$0.00	\$0.00	\$28,500.00	0.00%
E 605-43150-601 Bond Principal	\$109,158.50	\$0.00	\$0.00	\$0.00	\$109,158.50	0.00%
E 605-43150-610 Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-611 Bond Interest	\$19,885.76	\$2,915.00	\$2,915.00	\$0.00	\$16,970.76	14.66%
E 605-43150-621 Bond Issuance Cos	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-625 Amortization of Bon	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-720 Transfers Out	\$53,910.84	\$0.00	\$0.00	\$0.00	\$53,910.84	0.00%
E 605-43150-999 Prior Period Adjust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 605 STORM SEWER	\$237,855.10	\$2,915.00	\$2,915.00	\$0.00	\$234,940.10	1.23%
	\$237,855.10	\$2,915.00	\$2,915.00	\$0.00	\$234,940.10	1.23%

FILTER: ([*Expenditure Accounts].[Fund]="605")

CITY OF BLOOMING PRAIRIE

*Expenditure Guideline

Current Period: February 2026

Account Descr	2026 YTD Budget	February 2026 Amt	2026 YTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
FUND 205 ECONOMIC DEVELOPMENT AUTHORITY						
E 205-46600-101 Full-Time Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-103 Part-Time Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-121 PERA - City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-122 FICA - City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-151 Worker s Comp Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-210 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-223 Building Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-230 Community Beautifi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-301 Audit Fees	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 205-46600-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-304 Legal Fees	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 205-46600-311 Contracted Serv-Ot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-312 Loan Admin Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-331 Travel & Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-351 Printing & Publishin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-361 Liability Insurance	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00	0.00%
E 205-46600-381 Electric / Water Utili	\$500.00	\$44.32	\$79.30	\$0.00	\$420.70	15.86%
E 205-46600-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-412 Building Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-428 Construction Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-437 Miscellaneous	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
E 205-46600-441 Grants	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 205-46600-445 Real Estate Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-446 Façade Improveme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-491 Donations	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 205-46600-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-530 EDA Coordinator	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-535 SEMCAC Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-601 Bond Principal	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0.00%
E 205-46600-610 Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-611 Bond Interest	\$14,037.75	\$0.00	\$0.00	\$0.00	\$14,037.75	0.00%
E 205-46600-620 Fiscal Agent s Fees	\$2,695.00	\$0.00	\$2,900.00	\$0.00	-\$205.00	107.61%
E 205-46600-630 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-720 Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 205 ECONOMIC DEVELOPMENT A	\$107,722.75	\$44.32	\$2,979.30	\$0.00	\$104,743.45	2.77%
	\$107,722.75	\$44.32	\$2,979.30	\$0.00	\$104,743.45	2.77%

FILTER: ([*Expenditure Accounts],[Fund]="205")

CITY OF BLOOMING PRAIRIE
***Expenditure Guideline**

Current Period: February 2026

Account Descr	2026 YTD Budget	February 2026 Amt	2026 YTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
FUND 651 AMBULANCE FUND						
E 651-44100-101 Full-Time Employee	\$1,040.00	\$50.00	\$50.00	\$0.00	\$990.00	4.81%
E 651-44100-107 Crew Runs Salary	\$13,000.00	\$345.00	\$3,228.00	\$0.00	\$9,772.00	24.83%
E 651-44100-110 Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-121 PERA - City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-122 FICA - City	\$80.00	\$3.83	\$3.83	\$0.00	\$76.17	4.79%
E 651-44100-136 MN Paid Leave Ins	\$5.00	\$0.22	\$0.22	\$0.00	\$4.78	4.40%
E 651-44100-151 Worker s Comp Ins	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0.00%
E 651-44100-210 Supplies	\$16,000.00	\$788.77	\$1,772.66	\$0.00	\$14,227.34	11.08%
E 651-44100-212 Gas, Oil, Etc.	\$4,500.00	\$199.72	\$556.35	\$0.00	\$3,943.65	12.36%
E 651-44100-218 Computer Software	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00	0.00%
E 651-44100-221 Repairs & Maint	\$3,000.00	\$293.72	\$293.72	\$0.00	\$2,706.28	9.79%
E 651-44100-223 Building Repairs	\$4,000.00	\$0.00	\$71.94	\$0.00	\$3,928.06	1.80%
E 651-44100-300 Collection Fees	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
E 651-44100-301 Audit Fees	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 651-44100-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-304 Legal Fees	\$0.00	\$200.00	\$200.00	\$0.00	-\$200.00	0.00%
E 651-44100-306 ALS Assist Fees	\$2,800.00	\$0.00	\$340.00	\$0.00	\$2,460.00	12.14%
E 651-44100-309 Contracted Service	\$10,000.00	\$556.97	\$1,632.81	\$0.00	\$8,367.19	16.33%
E 651-44100-311 Contracted Serv-Ot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-320 e Expenses	\$1,000.00	\$598.63	\$598.63	\$0.00	\$401.37	59.86%
E 651-44100-321 Telephone	\$2,900.00	\$147.26	\$316.96	\$0.00	\$2,583.04	10.93%
E 651-44100-322 Postage	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
E 651-44100-327 Logis Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-331 Travel & Training	\$8,000.00	\$65.25	\$65.25	\$0.00	\$7,934.75	0.82%
E 651-44100-351 Printing & Publishn	\$100.00	\$124.80	\$124.80	\$0.00	-\$24.80	124.80%
E 651-44100-361 Liability Insurance	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0.00%
E 651-44100-381 Electric / Water Utili	\$3,500.00	\$342.48	\$602.44	\$0.00	\$2,897.56	17.21%
E 651-44100-383 Gas Utilities	\$2,000.00	\$484.95	\$484.95	\$0.00	\$1,515.05	24.25%
E 651-44100-386 Garbage/Cleaning	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
E 651-44100-412 Building Rent	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.00%
E 651-44100-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-432 Uncollectable Acco	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-433 Dues and Subscript	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 651-44100-437 Miscellaneous	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 651-44100-443 SUPPLEMENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-560 Capital Outlay	\$0.00	\$90.17	\$90.17	\$0.00	-\$90.17	0.00%
E 651-44100-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-700 EMT Retention Ince	\$26,000.00	\$0.00	\$6,125.00	\$0.00	\$19,875.00	23.56%
E 651-44100-710 Residual Equity Tra	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-720 Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-730 Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 AMBULANCE FUND	\$149,830.00	\$4,291.77	\$16,557.73	\$0.00	\$133,272.27	11.05%
	\$149,830.00	\$4,291.77	\$16,557.73	\$0.00	\$133,272.27	11.05%

FILTER: ([*Expenditure Accounts].[Fund]="651")

MINUTES

Planning & Zoning Board Meeting
February 3, 2026
6:30 P.M.

PRESENT: Board Members Dennis Zwiener, Jared Smith, Matt Kittelson, and Mike Ressler

ALSO PRESENT: City Administrator Anthony Martens

ABSENT: None

Board Member Zwiener called the Regular Planning & Zoning Board Meeting to order on February 3, 2026, at 6:30 P.M.

Board Member Zwiener presented the Minutes of the Regular Planning & Zoning Board Meeting held on January 6, 2026. After review, the following action was taken:

Motion by:	RESSLER	Seconded by:	KITTELSON
For:	ALL	Against:	NONE

Motion approving the Minutes of the Regular Planning & Zoning Board Meeting held on January 6, 2026, as presented was duly carried.

Board Member Zwiener presented the Building Permits as issued by Building Inspector Amber Brooks during period January 1, 2026 – January 31, 2026, as follows:

1. Waco Vandal	Roofing	\$ 10,168.60
2. Dustin Doocy	Replace Water Heater	1,900.00
3. Ron Valentine	Remodeling	1,200.00
4. Jacob Perrigo	Roofing	11,579.00
5. Roy/Cheryl Olson	Replace Windows	6,923.00
6. Steven Busho	Replace Windows	62,836.03
7. Cargill, Inc.	Replace Heater	8,000.00
		<u>\$ 102,606.63</u>

Seven (7) Building Permits were presented for approval during period January 1, 2026 – January 31, 2026. After review, the following action was taken:

Motion by: SMITH Seconded by: RESSLER
For: ALL Against: NONE

Motion approving the Building Permits as issued by Building Inspector Amber Brooks during period January 1, 2026 – January 31, 2026, as presented was duly carried.

City Administrator Martens informed the Board that he was recently interviewed by KTTC TV regarding funding for the Highway 218 project.

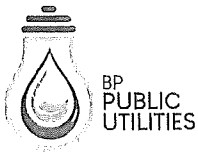
There being no further business to come before the Board, the following action was taken:

Motion by: KITTELSON Seconded by: RESSLER
For: ALL Against: NONE

Motion adjourning the meeting was duly carried.



Anthony Martens
City Administrator



Blooming Prairie Public Utilities Commission Meeting Minutes
February 10th, 2026
2:30 P.M.

Present:

- Commissioners Johnson, Doerhoefer, and Hillson
- General Manager Jerry Mausbach
- City Administrator Martens

Absent:

Call to Order

Commissioner Hillson called the Meeting to order at **2:32 P.M.**

Approval of Minutes

Commissioner Hillson presented the Minutes of the January 13th, 2026, Meeting of the Blooming Prairie Public Utilities Commission for approval. The following action was taken:

Motion:

- **Motion by:** Johnson
- **Seconded by:** Hillson
- **For:** All
- **Against:** None

Motion to approve the Minutes of the January 13th, 2026, Blooming Prairie Public Utilities Commission as presented was duly carried.

Approval of Bills

Commissioner Hillson presented the bills for payment and review. After discussion, the following action was taken:

Motion:

- **Motion by:** Hillson
- **Seconded by:** Johnson
- **For:** All
- **Against:** None

Motion approving the bills for payment as presented was duly carried.

Commissioner Doerhoefer arrived at 2:35 pm

Financial Statements

General Manager Mausbach presented the Financial Statements for the Electric and Water Departments along with fuel and generation reports. After review, the following action was taken:

Motion:

- **Motion by:** Doerhoefer
- **Seconded by:** Johnson
- **For:** All
- **Against:** None

Motion approving the Financial Statements for the Electric and Water Departments along with fuel and generation reports as presented was duly carried.

MMUA/APPAs Issues

General Manager Mausbach informed the commission that the APPA Rally in D.C. was in two weeks and that he has arranged a meeting with Tina Smith's office and is currently working on a meeting with Senator Klobuchar's office and Representative Finstad's office.

General Manager Mausbach discussed Environmental Protection issues that are of interest to the APPA.

General Manager Mausbach reported that the MMUA is watching the possibility of a State Bonding and Budget bill for 2026, something that is uncommon.

SMMPA Update

General Manager Mausbach recapped the SMMPA Meeting Minutes.

General Manager Mausbach discussed support for the TRANCHE investment projects and why they're important to SMMPA and BPPU.

General Manager Mausbach discussed funding for the SHERCO 3 decommissioning.

General Manager Mausbach discussed SMMPA leasing its train to Western Fuels with a transfer of title to WFA upon lease expiration.

General Manager Mausbach talked about Diesel #7 Generator and the issues it has been having.

General Manager Mausbach discussed NERC compliance activities.

City Administrator Update

City Administrator Martens provided an update on administrative items:

City Hall/Ambulance Building/Public Works/Wastewater Plant

Phone system upgrade has been completed

Community Presentations

Administrator Martens made a presentation to the Cargill Advisory Board.

Insurance

Property/Casualty and Workers Comp policies for the City and BPPU have been renewed.

Pay Equity

Administrator Martens has completed the pay equity report for the City of Blooming Prairie and BPPU. City is in compliance with MN Statute.

Capital Planning

Administrator Martens met with representatives from Schwickerts to look into capital planning for city and BPPU roofs.

Hwy 218 Project

Administrator Martens and Engineer Grabau have been working with Representative Sexton of the MN House of Representatives on funding alternatives for the Hwy 218 project.

Administrator Martens provided an on-camera interview with KTTC news regarding Hwy 218 and the Congressionally Directed Spending award of 1 million from the Federal Government

Other Business

Wood Chipper

General Manager Mausbach spoke about replacing the wood-chipper with the City of Blooming Prairie. Costs will be split equally.

Old Hybrid Bucket Truck

General Manager Mausbach explained that BPPU is looking to surplus and sell its old Hybrid Bucket truck that has recently been replaced.

Motion:

- **Motion by:** Hillson
- **Seconded by:** Johnson
- **For:** All
- **Against:** None

Motion to approve the surplus and sale of the old Hybrid Bucket truck authorizing the City Attorney to review any liability statements associated with the sale of the vehicle.

MPCA Grant – Lead Service Line

General Manager Mausbach explained that Stantec is continuing to look into lead service line issues. It appears that many of the lines initially believed to have been galvanized are actually copper.

Adjournment

With no further business to come before the Commission, the meeting was adjourned.

Motion:

- **Motion by:** Doerhoefer
- **Seconded by:** Johnson
- **For:** All
- **Against:** None

Motion carried. **3:17 P.M.**

Next Meeting

March 10th, 2026, at 2:30 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Anthony Martens', written over a faint, circular stamp or watermark.

Anthony Martens
City Administrator

City Administrator Martens presented the Treasurer's Report. After review of the Accounts Payable and Financial Reports presented, the following action was taken:

Motion by:	SUNDINE	Seconded by:	RESSLER
For:	ALL	Against:	NONE

Motion approving the Accounts Payable and Financial Statements as presented was duly carried.

Board Member K. Lea called for any additions or corrections to the Agenda as presented. There were none.

City Administrator Martens informed the Board that he recently had an interview with KTTC TV regarding the congressional spending awarded to the city for the Highway 218 project. The Board was also informed that Administrator Martens met with Representative Tom Sexton, the City Engineer, and individual from Stantec regarding the contamination.

City Administrator Martens informed the Board that Southern Minnesota Initiative Foundation (SMIF) is accepting applications for Paint the Town grants. The application deadline is March 3, 2026. This grant is designed to build community collaboration by means of creating a community mural or welcome sign, a public arts project, or refresh public spaces in preparation for significant community milestone celebrations. Grant recipients will receive up to 100 gallons of paint for the project.

City Administrator Martens informed the Board that he reached out to Laura Qualy from CEDA regarding the preparation of a housing study. If CEDA agrees to do the study at a reasonable cost, we would want assurance that Ms. Qualy would be our representative. An invitation was extended to Ms. Qualy to come to the March EDA Meeting and give a brief presentation.

There being no further business to come before the Board, the following action was taken:

Motion by:	RESSLER	Seconded by:	SUNDINE
For:	ALL	Against:	NONE

Motion adjourning the meeting at 4:40 P.M. was duly carried.



Anthony Martens
City Administrator

MINUTES

Blooming Prairie Fire Commission
February 10, 2026
4:30 P.M.

PRESENT: Commissioners Gimbel, Krell, Johnson, and Fire Chief Naatz

ALSO PRESENT: City Administrator Martens

ABSENT: Commissioner Farr

City Administrator Martens called the Regular Meeting of the Blooming Prairie Fire Commission to order on February 10, 2026, at 4:30 P.M.

City Administrator Martens presented the Minutes of the Regular Blooming Prairie Fire Commission Meeting held on January 13, 2026. After review, the following action was taken:

Motion by: NAATZ Seconded by: JOHNSON

For: ALL Against: NONE

Motion approving the Minutes of the Regular Blooming Prairie Fire Commission Meeting held on January 13, 2026, as presented was duly carried.

City Administrator Martens reviewed with the Commission the Fire Department's Accounts Payable Reports, Financial Reports, and Accounts Receivable Reports that had been reviewed by the Blooming Prairie Firemen at their Regular Meeting held on February 9, 2026. After review, the Commission took the following action:

Motion by:	JOHNSON	Seconded by:	GIMBEL
For:	ALL	Against:	NONE

Motion approving the Accounts Payable Reports, Financial Reports, and Accounts Receivable Reports as presented was duly carried.

City Administrator Martens asked for additions and corrections to the Agenda as presented. There were none.

Fire Chief Naatz discussed with the Commission the annual increase to the firefighters' retirement benefits. The current benefit level is \$2,300.00 per year of service and would like it increased to \$2,750.00 per year of service. A firefighter is fully vested after 20 years with the department and can collect the funds after the age of 50. If the \$450.00 increase is approved, that would leave approximately \$200,000.00 in surplus. A firefighter will be at the March City Council Meeting to provide more information on the different increase levels.

Fire Chief Naatz informed the Commission that the Fire Department received a \$2,500.00 donation from Cargill and a \$2,500.00 donation from Land O' Lakes. These funds, along with the \$10,000.00 grant from Hanson Family Foundation, will be used to purchase turnout gear. There are nine or ten sets of gear to be replaced in 2026.

Fire Chief Naatz informed the Commission that the annual township meeting is scheduled for Monday, February 23, 2026. The open house will start at 6:30 P.M. and the meeting will start at 7:00 P.M. An invitation was extended to all Commissioners.

Fire Chief Naatz informed the Commission that every five years ISO (Insurance Services Office) conducts a field survey and gives the fire department a score. They will be in Blooming Prairie on Thursday, February 12, 2026. This score helps people living in rural areas get a better rating on their insurance policies.

Fire Chief Naatz informed the Commission that on Saturday, February 14th, the firefighters will be doing the yearly oil changes and cleaning the fire hall in preparation for the upcoming township meeting.

Fire Chief Naatz stated that there were six (6) fire calls since the last Commission Meeting:

- Three Ambulance Driver
- Report of Smoke
- Smoke at City Hall
- Ventilation for LP Stove

Fire Chief Naatz stated that the next Rice/Steele Fire Chiefs' meeting is February 18th in Medford. It is anticipated that they will provide an update on NERIS, the new reporting program. The cities of Faribault, Northfield and Owatonna have begun using the program to see if it is working properly before everyone starts using it.

City Administrator Martens informed the Commission that the upgrades to the city's telephone system have been completed.

City Administrator Martens informed the Commission that there is a company coming to inspect the City Center roof and provide an overview of the life expectancy of the roof and the replacement cost, which will help with the capital planning process.

The Commission was informed that Administrator Martens had an interview with KTTC TV regarding the one million dollars in congressional spending that the city will receive for the Hwy 218 project.

City Administrator Martens informed the Commission that he has completed the property, casualty and workers' compensation insurance policy renewals for all city departments.

City Administrator Martens stated that he recently gave a brief presentation on city projects for the Cargill Advisory Board.

There being no other business to come before the Commission, the following action was taken:

Motion by: GIMBEL Seconded by: JOHNSON

For: ALL Against: NONE

Motion adjourning the meeting was duly carried.



Anthony Martens
City Administrator

City Administrator Martens presented the Revenue and Expenditure Guidelines. After review of the Revenue and Expenditure Guidelines, the following action was taken:

Motion by:	COUGHLIN	Seconded by:	NEWMAN
For:	ALL	Against:	NONE

Motion approving the Revenue and Expenditure Guidelines as presented was duly carried.

Chief of Police Greg Skillestad reviewed with the Commission the calls for service that the Police Department received during the month of January. A copy of the report is attached to and made a part of these Minutes.

City Administrator Martens informed the Commission that he and Council Member Newman will be attending the MMUA conference in Washington D.C. next week.

City Administrator Martens updated the Commission on the union contract negotiations. Both parties have tentatively agreed to the terms of the contract and it will be presented to the City Council to be ratified at their March meeting.

There being no further business to come before the Commission, the following action was taken:

Motion by:	NEWMAN	Seconded by:	COUGHLIN
For:	ALL	Against:	NONE

Motion adjourning the Meeting was duly carried.



Anthony Martens
City Administrator

Commissioner Kremer stated that she has submitted a request to the state for training reimbursement for the years 2023 and 2024. Confirmation has been received that the request is being processed and payment should be here soon. In 2025 the request has to be submitted online so Holly from EMSMC will come here and help work through it. Administrator Martens stated that Finance Director Zwiener submits a request for reimbursement for the Fire Department so they could bring it to her for submittal.

The Commission was informed that the ambulance service responded to 21 calls during the month of January. Eight of the calls happened during daytime hours (7:00 a.m. – 6:00 p.m.). Three of those calls required a firefighter to drive so the ambulance service was only able to cover five of those calls with EMTs.

EMT Piller stated that three EMTs are due for new jackets and inquired if there is money in the budget for them. They would also like to get stocking caps that they can leave in the rigs and in April they would like new T-shirts. Commissioner Kremer stated that she would contact Sportstitch and get pricing for jackets. Administrator Martens stated that there should be uniform allowance in the budget and to move forward with the purchase of three jackets. After a brief discussion, the following action was taken:

Motion by:	WHITE	Seconded by:	VAITH
For:	ALL	Against:	NONE

Motion approving the purchase of three jackets from Sportstitch was duly carried.

The Commission was given an update on EMT recruitment. There have been several people inquiring about the classes. One individual who is joining the service is a paramedic but because our service is BLS and not ALS she can only serve as an EMT. There is one individual currently taking EMT classes at RCTC and one individual is an EMR and is taking classes for EMT.

EMT Peach provided the Commission with copies of letters that the Ambulance Service is sending to the schools and local businesses asking for their help in recruiting additional EMTs.

Commissioner Kremer informed the Commission that one EMT is going to be put on probation for not fulfilling what is expected from our EMTs. When an individual joins the service, they are asked to sign a contract that states they must go on 24 runs per year and attend the monthly meetings.

The Commission was informed that Karissa Fawver is the new Ambulance Director and has been doing a great job.

Chairperson White called for the City Administrator's Report.

Date: 3/5/2026

Requested Council Date: 3/9/2026

Originating Department: Administration

Agenda Topic: Smoke Free Ordinance

Background Information:

Abigail Nachreiner and Ethan Rindfleisch have been doing work with the City of Owatonna and Steele County regarding Smoke-Free Ordinances and signage.

“Looking at smoke free public places, Blooming Prairie currently does not have a smoke free public places ordinances for tobacco nor for cannabis. Steele County Public Health has supported both the city of Owatonna and the county in passing ordinances in this area, and, if Blooming Prairie is interested, would be able to support in the creation of an ordinance for Blooming Prairie as well. As a part of this, we could also help in the creating and purchasing of smoke free signage.

When looking at cannabis, the Steele County Public Health Department can also help in the creation cannabis and low potency hemp edible sales ordinances for Blooming Prairie. We worked with both the city of Owatonna as well as the county in the passing of their ordinances. In this process we helped with drafting the ordinance as well as went to city and county work sessions to present information on the impacts of cannabis retailer density, health impacts, and local economic impacts.”

Staff Recommendation:

Council Discussion:

Discuss the option of creating a Smoke-Free ordinance for various parks and locations within the City of Blooming Prairie

Request for Council Action:

Motion to direct staff to investigate and start creating a smoke-free ordinance or

Some other motion

Ordinance Summaries: Public Cannabis and Tobacco Use

Owatonna Chapter 114: Public Tobacco Use

Section 1: Purpose and Intent

Protect people under 21 from the effects and use of commercial tobacco products.

Section 2: Definitions

Section 3: License

No person shall sell any tobacco products without obtaining a license from the city. A person can apply for a license on a form provided to the city. Before the license is granted, the prospective licensee must attend a retailer training session on the State Youth Access and Tobacco Law. The City Council may either approve or deny the application. Licenses are good for one calendar year. Licenses can be revoked or suspended. Licenses are non-transferable. Licenses can only be issued to fixed location businesses. All licenses must be posted and displayed in plain view. Smoking is prohibited on the inside the establishment.

Section 4: Fees

No license shall be issued unless fees are paid in full.

Section 5: Basis of Denial of License

City can deny a license for listed or unlisted reasons.

Section 6: Prohibitions

Prohibited Sales, Smoking and sampling prohibitions, Smoking lounges, Cigars

Section 7: Responsibility

Licensee is responsible for actions of their employees.

Section 8: Compliance Checks and Inspections

Compliance checks will happen once per year with an individual age 15 to 17 and once per year with an individual age 18 to 20.

Section 9: Other Illegal Acts

Illegal sales, Illegal possession, Illegal use, Illegal procurement, Use of false identification

Section 10: Exceptions and Defenses

Chapter does not prevent sale to people under 21 as part of lawfully recognized religious, spiritual, or cultural ceremony. It is an affirmative defense if someone reasonably relied on a proof of age as described by law.

Section 11: Violations and Penalties

Steele County Ordinance #39: Public Use Tobacco

Section 1: Findings of Fact, Purpose, and Jurisdiction

Section 2: Definitions

Section 3: Smoking Prohibited

No person shall smoke in public places or places of work or within 25 feet of entrances, exits, windows, and ventilation intakes of public places and places of work.

Section 4: Responsibilities of Proprietors

The entity that controls the use of the public space or place of employment shall make reasonable efforts to prevent smoking: posting signage, refusing service, ensuring no paraphernalia in non-smoking areas, asking people to refrain from smoking, etc.

Section 5: Traditional Native American Ceremonies

Smoking of traditional, non-commercial tobacco by a Native American as part of a traditional Native American spiritual or cultural ceremony is allowed under this Ordinance.

Section 6: Other Applicable Laws

Minnesota Clean Indoor Air Act

Section 7: Violation and Penalties

A person over the age of 21 who violates the ordinance is guilty of a petty misdemeanor and subject to a fine of \$300 for first offense. A violation within 1 year of a previous violation shall be a misdemeanor with a fine of up to \$1000 and/or 90 days in jail.

Section 8: Injunction Relief

In addition to penalties in section 7 the County Attorney may bring civil penalties against the entity in charge of the public place or place of employment.

Section 9: Retaliation Prohibited

An entity may not retaliate against an employee or other person who reports a violation in good faith.

Section 10: Severability

Section 11: Effective Date

Owatonna Chapter 93.030: Public Cannabis Use

- Petty misdemeanor offense to use cannabis flower, cannabis product, lower-potency edibles, or hemp-derived consumer products in public places
 - o Fine subject to city fee schedule
- Public Places include but are not limited to public parks, county fairgrounds, ballparks, trails, streets, or rights-of-way, alleys, sidewalks, boulevards, school property, parking lots, beach, pier, golf courses, Owatonna Public Library, the WestHills, Owatonna Public Utilities facilities, United States Post Office, and any other developed or undeveloped city-owned property.

Steele County Ordinance #41: Public Cannabis Use

Section 1: Purpose and Intent

Section 2: Definitions

Section 3: Prohibited Acts

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp derived consumer products in a public place or place of public accommodation

Section 4: Penalty

Petty misdemeanor with a fine up to \$300

Section 5: Severability

Section 6: Effective Date

Ordinance Summar: Cannabis Sales

Owatonna Title XI Chapter 122: Cannabis Regulation

Section 1: Administration

Section 2: Definitions

Section 3: City's Delegation of Registration Authority to Steele County

Delegates city's authority to register cannabis and hemp businesses and the authority to conduct compliance checks within the city's jurisdiction to the county.

Section 4: Requirements of Cannabis Business

Buffer zones: 1,000 feet from school; 500 feet from daycare, residential treatment facility, public parks and trails; 1,000 feet from another cannabis business. A business may continue to operate if, including renewal, if one of the aforementioned facilities move within the buffer zone.

Insurance: Commercial liability of \$1.5 million each occurrence, \$3 million general aggregate, \$3 million product liability. Workers' compensation of \$500,000 per accident, \$500,000 disease policy limit, \$500,000 disease each employee. Commercial auto insurance of \$1 million single limit including coverage for hired and non-owned vehicles.

Zoning and Land Use: cultivation, cannabis manufacturer, hemp manufacturer, wholesale, cannabis retail

Hours of operation: 8:00am to 10:00pm Monday-Saturday. 10:00am to 10:00pm Sunday

Section 5: Temporary Cannabis Events

Permit required, permit applications, permit denials, fees, insurance, and temporary cannabis event regulations

Section 6: Penalties

Person who violates chapter is guilty of a misdemeanor with a fine and imprisonment as prescribed by state law, administrative fine according to city fee schedule, and violation is ground for revocation.

Steele County Ordinance #42: Cannabis Regulation

Section 1: Administration

Section 2: Registration of Cannabis Businesses

Businesses need to register with the county. Operating without a registration is up to a \$2,000 fine for each violation. Prior to registration Steele County will conduct a preliminary check to ensure compliance with local ordinances.

Fees: No application fee from Steele County. Initial registration fee of no more than \$500 or half the amount of an initial state license fee. Renewal shall not exceed \$1,000 or half the amount of an initial state renewal fee.

Application Submittal and Application Approval

Annual Compliance Check: Steele County Sheriff's Office shall complete at minimum 1 compliance check per calendar year.

Location Change: Requires new application and registration.

Renewal of Registration: renewed annually. Retail registration cannot be transferred. Pay renewal fees.

Suspension: Steele County Property Tax and Election Director may suspend registration and will notify OCM. Suspension may be up to 30 calendar days but OCM can lengthen it. Civil penalties may apply.

Limiting Registration: 1 business for every 12,500 residents of Steele County

Section 3: Requirements of Cannabis Businesses

Buffer zones: 1,000 feet from school and other cannabis businesses; 500 feet from daycare, residential treatment facility, and public park

Hours of Operation: 10am-9:00pm Sunday through Saturday

Insurance: Commercial liability of \$1.5 million each occurrence, \$3 million general aggregate, \$3 million product liability. Workers' compensation of \$500,000 per accident, \$500,000 disease policy limit, \$500,000 disease each employee. Commercial auto insurance of \$1 million single limit including coverage for hired and non-owned vehicles.

Section 4: Temporary Cannabis Events

Permit required, permit applications, permit denials, fees, insurance, and temporary cannabis event regulations

Section 5: Local Government as a Cannabis Retailer

Municipal cannabis businesses is allowed and does not count against the registration limit

Section 6: Effective Date

Date: 3/5/2026

Requested Council Date: 3/9/2026

Originating Department: Administration

Agenda Topic: Chamber 4th of July Requests

Background Information:

The 4th of July Committee would like to address the council with various requests for the 4th of July celebration. One of those requests is utilizing the new pickle ball court for a foam event.

Staff Recommendation:

Staff are concerned with utilizing the new pickle ball court for a foam event. The pickle ball court is brand new, and the topcoat has not even been installed as of yet. We do not know what type of impact that the foam would have on the topcoat and if that would eliminate any type of warranty.

Staff recommend denying the request for the pickle ball court to be used for the foam event.

Council Discussion:

Discuss any other items which the council chooses to discuss

Request for Council Action:

Motion to approve (list items) by use of the 4th of July Committee for annual Blooming Prairie 4th of July celebration.

Or

Some other motion

**BLOOMING PRAIRIE AREA CHAMBER OF COMMERCE
P.O. BOX 805
BLOOMING PRAIRIE, MN 55917**

March 4, 2026

Anthony Martens
City of Blooming Prairie
138 Hwy 218 S
Blooming Prairie, MN 55917

Dear Mr. Martens,

The 4th of July Committee is requesting that the following July 4th items be put on the agenda for the March Council meeting:

1. The 4th of July Committee is requesting \$500 from the funds remaining in the beautification account plus the \$4,000 that the Blooming Prairie Fire Department Association Charitable Gambling has donated to be used for this year's fireworks and the 4th of July will pay the remaining amount this year. If payment is made to J&M Displays prior to April 25, 2026, an 8% prepayment bonus will be included.
2. Provide provisions allowing beer to be consumed in Central Park for 4th of July festivities. 4pm – 9pm on July 3rd and 11am – 9pm on July 4th.
3. We are requesting to use the Pickleball Court for the Foam event on Saturday, July 4th for one hour.
4. Provide adequate police coverage.
5. Washing the pavilions prior to the 3rd of July and any repairs that are needed.
6. High School bleachers moved to the Elementary School area for July 3rd and 4th activities.
7. Road barricades for 1st Street (east of Central Park), Street Dance on Main Street on July 3rd and for County Road West of High School.
8. Mayor Ressler to participate in the parade.
9. City contribution for the portable toilets & garbage services if possible.
10. Make sure all outlets work in Central Park by July 2nd and have the boxes unlocked.

Your help in the above matters are greatly appreciated, if you have any questions, please feel free to call me at 507-583-4472.

Sincerely,

Karen Peterson 3-4-26

Karen Peterson
4th of July 4th Chair
info@thebpchamber.com

Date: 3/3/2026

Requested Council Date: 3/9/2026

Originating Department: Administration

Agenda Topic: Approve Union Contract w/ LELS Local #606 Police Officers Union

Background Information:

The Blooming Prairie Police Department Police Officers filed for union representation and established the LELS Local #606 union.

The Blooming Prairie City Council established a negotiation team of City Administrator Martens, Attorney Iacovino, and Council Member Bill Newman. On December 17th, 2025, LELS Local #606 and the bargaining team met in person at the Blooming Prairie City Hall and negotiated a contract in good faith.

There have been some minor changes based on council members' feedback from the closed January and February sessions. This information has been shared with LELS Local #606, and both groups have reached a tentative agreement which has been signed by LELS Local #606 representation.

Staff Recommendation:

Staff recommend approving the contract with LELS Local #606. Contract will go into effect retroactively to January 1st, 2026, and go through December 31st, 2026.

Council Discussion:

Request for Council Action:

Motion to approve the contract between the City of Blooming Prairie and LELS Local #606 as presented by staff.

LABOR AGREEMENT

BETWEEN

THE CITY OF BLOOMING PRAIRIE

and

LAW ENFORCEMENT LABOR SERVICES, INC.

LOCAL #606

January 01, 2026 to December 31, 2026

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PREAMBLE

The Agreement is made and entered into by and between the City of Blooming Prairie, hereinafter referred to as the Employer, and Law Enforcement Labor Services, Inc., (“LELS”) hereinafter referred to as the Union.

ARTICLE 1 - PURPOSE OF AGREEMENT

This Agreement has as its purpose the promotion of harmonious relations between the Employer, its Employees and the Union, the furtherance of efficient governmental services: the establishment of equitable and peaceful procedures for the resolution of disputes that may arise without interference or disruption of efficient operation of the Department; and the establishment of a formal understanding relative to all terms and conditions of employment of employees.

ARTICLE 2 - RECOGNITION

Section 1. The Employer recognizes the Union as the exclusive representative of, “All licensed essential employees employed by the Blooming Prairie Police Department, Blooming Prairie, Minnesota, who are public employees within the meaning of Minn. Stat. 179A.03, subd. 14, excluding supervisory and confidential employees within the meaning of Minn. Stat. 179A.03, subds. 17 and 4.”

ARTICLE 3 - DEFINITIONS

For the purpose of this Agreement, the following terms and phrases shall have the meaning given to them:

- 3.1 EMPLOYER: The City of Blooming Prairie, Minnesota
- 3.2 UNION: Law Enforcement Labor Services, Inc., Local #606
- 3.3 EMPLOYEE: A member of the exclusively recognized bargaining unit.
- 3.4 OFFICER: Officer elected or appointed by the Union.
- 3.5 MEMBER: A member of the UNION in the bargaining unit to which this contract applies.
- 3.6 FULL TIME EMPLOYEE: An employee in the bargaining unit who is regularly scheduled to work an average of forty (40) hours of work per week.
- 3.7 PERMANENT PART-TIME EMPLOYEE: Employees who are required to work between thirty-two (32) and less than forty (40) hours per week in an ongoing position.
- 3.8 PART TIME EMPLOYEE: Employees who are required to work less than thirty-two (32) hours per week year-round in an ongoing position.
- 3.9 Days: Except as indicated otherwise in the Agreement, all references to days are calendar days.

ARTICLE 4 - MANAGEMENT RIGHTS

- 4.1 The Employer maintains the right to modify, establish or eliminate matters of inherent managerial policy including, but not limited to, such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, selection of personnel, direction of personnel, and to perform such other inherent managerial function as set forth in the Minnesota Public Employment Labor Relations Act.

ARTICLE 5 - LEGAL SERVICES

- 5.1 The Employer agrees to comply with Minnesota Statutes in regard to defending its Employees against alleged act(s) or omissions occurring in the performance of the Employee's duties.

ARTICLE 6 - UNION SECURITY

- 6.1 A. The EMPLOYER shall deduct from the wages of employees who authorize such a deduction in writing an amount necessary to cover monthly union dues. Such monies shall be remitted as directed by Law Enforcement Labor Services, Inc..
- B. Law Enforcement Labor Services, Inc. shall indemnify the Employer for any successful employee claim for unauthorized employer deduction made by relying on Law Enforcement Labor Services, Inc.'s submission of membership authorizations or certification or regarding the employee's authorization for the dues deduction or for any successful employee claim for unauthorized employer deductions by relying on information from Law Enforcement Labor Services, Inc regarding changing or canceling dues deductions including any reasonable attorney fees and litigation costs.6.2 The Employer agrees not to enter into any additional agreements with employees, individually or collectively concerning any terms or conditions of employment, with the exception of inherent managerial policy as outlined by Minn. Stat. 1 79A.07, Subd. 1.
- 6.3 The Union may designate members to act as Stewards or Officers and shall inform the Employer of such choice and of any changes in Stewards or Officers in writing.
- 6.4 The Employer agrees to make space available on the Employer bulletin board for the posting of Union notices(s) and announcements and to make space available for Union meetings when it does not conflict with the operation of the Department.
- 6.5 The Employer agrees to allow the officer and representatives of the bargaining unit reasonable time, with prior approval for the purpose of conducting Union business when such time will not unduly interfere with the operations of the Department. Such time must have the prior approval of the Chief of Police and/or the approval of the City Administrator.
- 6.6 The Employer agrees to post all promotional opportunities within the Department; and to make copies of all work rules and regulations available to employees.

ARTICLE 7 - EMPLOYER SECURITY

- 7.1 Neither the Union, its officers or agents, nor any of the Employees covered by this agreement will engage in, encourage, sanction, support, or suggest any strike, slowdown, sympathy strike, mass resignations, mass absenteeism, willful absence from one's position, stoppage of work or the abstinence in whole or part of the full, faithful and proper performance of duties of employment for the purpose of inducing, influencing, or coercing a change in the conditions, compensation or the rights, privileges or obligations of employment.

ARTICLE 8 - EQUAL APPLICATION

- 8.1 The Employer agrees not to discriminate on any basis prohibited by law.

ARTICLE 9 - SAVINGS

- 9.1 This Agreement is subject to the laws of the United States and the State of Minnesota.
- 9.2 In the event that any provision of this Agreement shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provision shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provisions may be negotiated upon the written request of either party.

ARTICLE 10 - GRIEVANCE PROCEDURE

10.1 **Grievance**

- A. For the purpose of this Agreement the term "grievance" means any disputes arising concerning the interpretation or application of the provisions of this Agreement.
- B. In the event of such grievance arising there shall be no suspension of operations but an earnest effort shall be made to resolve such grievance in the manner prescribed by this Agreement.
- C. It is recognized and accepted by the Union and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the steward and grievant employee(s) and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee(s) and the steward representative shall be allowed a reasonable amount of time without loss of regular non-overtime earnings as a result of their necessary participation in meetings or hearings held in accordance with the grievance procedure, whenever such time is consistent with the ability of the employer to conduct safe and reasonable operations.

10.2 **Procedure.** Grievances defined by Section 1, shall be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after the alleged violation has occurred present such grievance to the Chief of Police. The Chief will provide response to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, and the remedy requested. A Step 1 grievance not appealed within ten (10) calendar days of receipt of the Chief's Step 1 response shall be considered waived.

Step 2. The written grievance shall be presented by the Union and discussed with the City Administrator. The City Administrator shall give the Union the Employer's Step 2 response in writing within ten (10) calendar days after receipt. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days.

Step 3. A grievance appealed to step 3 shall be mediated using the services of the Bureau of Mediation Services. A petition for mediation stops all timelines. A grievance not resolved in mediation may be appealed to Step 4.

Step 4. A grievance unresolved in Step 3 and appealed to Step 4 by the Union shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. . The selection of an arbitrator shall be made in accordance with the rules governing the arbitration of grievances, as established by the Bureau of Mediation Services. Grievance matters regarding any written disciplinary action, discharge, or termination decision of a peace officer shall be conducted in accordance with Minn. Stat. 626.892.

10.3 **Arbitrator's Authority**

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and the Union and shall have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the Employer and the Union and shall be based solely on the arbitrator's interpretation or application of the terms of this Agreement and to the facts of the grievance presented.
- C. The fees and expenses of the arbitrator's services and proceedings shall be borne equally by the Employer and the Union provided that each party shall be responsible for compensating its own representatives and witnesses.

10.4 **Waiver.**

If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the Employer and the Union.

10.5 **Choice of Remedy**

It is specifically understood that any matters governed by statutory or regulatory provisions, except as expressly provided for in this Agreement, shall not be considered grievances under this agreement. In the event that more than one procedure is available for resolution of a dispute arising from any provisions covered by this Agreement, the aggrieved employee(s) shall be limited to one procedure through which remedy may be sought. If the aggrieved employee(s) utilizes a procedure other than the grievance procedure herein, then the employee is precluded from appealing under this procedure. If the employee utilizes this procedure, then the employee is precluded from appealing under another procedure. Employees may use both this grievance procedure and a statutory procedure to the extent that it is required by state or federal law.

ARTICLE 11 - DISCIPLINE

- 11.1 The Employer will discipline for just cause only. Discipline will be in one of the following forms:
- A. Oral Reprimand
 - B. Written Reprimand
 - C. Suspension
 - D. Demotion
 - E. Discharge
- 11.2 All forms of discipline shall be issued by written notice which specifically states the reasons(s) for the action taken.
- 11.3 Disciplinary notices shall be read and acknowledged by signature of the employee. The employee and the Union will receive a copy of such reprimands and/or notices. Oral reprimands will be purged from the employees' personnel file and be of no effect one (1) year after the date of which the employee acknowledged the reprimand. Written reprimands will be purged from the employees' personnel file and be of no effect three (3) years after the date of which the employee acknowledged the reprimand.
- 11.4 Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have a Union Representative present at such questioning.
- 11.5 Employee may examine their individual personnel files at reasonable times.

ARTICLE 12 - JOB SAFETY

- 12.1 It shall be the policy of the Employer that the safety of Employees, the protection of work areas, the adequate training in necessary safety practices, and the prevention of accidents whenever possible are a continuing and integral part of their everyday responsibilities.

ARTICLE 13 - VOLUNTARY SHIFT SWITCHING

- 13.1 Voluntary shift switching will be allowed with the consent of the Police Chief. Voluntary shift switching may only be done within the same pay period. Switching of shifts shall not obligate the Employer for overtime pay.

ARTICLE 14 - SENIORITY

- 14.1 Seniority shall be determined by the Employee's length of continuous employment with the Police Department.
- 14.2 The most qualified person as determined by the Employer will be chosen with regard to transfer, job classification assignments and promotions; and when all qualifications of employees are equal seniority will govern.
- 14.3 A reduction of the full-time employee workforce via layoff, and recall of previously laid off employees will be accomplished on the basis of seniority. The recall provisions of this Section shall be considered fulfilled upon seven (7) days' notice to return to work mailed to the Employee's last known address.
- 14.4 All newly hired or re-hired employees will serve a twelve (12) month probationary period. During the probationary period, a newly hired or rehired Employee may be discharged at the sole discretion of the Employer. During the probationary period, a promoted or reassigned Employee may be returned to the Employee's previous position. Employer action taken pursuant to this provision shall not be considered a violation of the just cause provision of this Agreement.
- 14.5 Vacation selection shall be based upon seniority, and vacation leave shall only be granted with the approval of the Chief of Police. Vacation shall not be unreasonably denied.

ARTICLE 15 - CONSTITUTIONAL PROTECTION

Employees shall have the rights granted to all citizens by the United States and Minnesota State Constitutions.

ARTICLE 16 - WORK SCHEDULES

- 16.1 The Employer shall be the sole authority in determining the general work schedule(s). Any change to the general standing work schedule shall be communicated to employees with at least

thirty (30) days' notice. Scheduling is a duty of the Chief of Police and may not be delegated to a union member.

- 16.2 The normal work year for full-time employees shall consist of 2,080 hours, and the normal work year for permanent part-time employees shall consist of between 1,664 and 2,080 hours. Hours of work are to be accounted for by each Employee through the following:
- a. Scheduled Hours of Work
 - b. Approved and Assigned Training, and
 - c. Authorized Paid Leave Time

All such hours of work shall apply to the calculation of overtime.

- 16.3 Nothing contained in this, or any other Article shall be interpreted to be a guarantee of a minimum or maximum number of hours that the Employer may assign Employees.
- 16.4 The Employer shall schedule full-time employees to work eighty (80) hours, and permanent part-time employees to work between sixty-four (64) and less than eighty (80) hours, in each two-week pay period.
- 16.5 Work schedules will be posted ten (10) days before the end of each month for the following month.
- 16.6 Employees may be assigned to remain on call while otherwise off duty, and when required to do so they will be compensated as indicated in Article 21 of this Agreement.

ARTICLE 17 - MEALTIME

- 17.1 Employees shall be given thirty (30) minutes of paid time during a full shift for meals. During the paid mealtime, the Employee remains on continual duty and is responsible for assigned duties. Employees are permitted to take meal breaks at home, should they reside inside of City limits.
- 17.2 Employees shall also receive a paid 15-minute rest break for each 4 hours of shift duration.

ARTICLE 18 - OVERTIME

- 18.1 Employees shall receive overtime compensation for all hours worked in excess of scheduled shift. Such compensation shall be in the form of cash payment at the rate of one and one-half (1 ½) times the Employees regular hourly rate of pay.
- Employees may opt to receive this compensation in the form of compensatory time, with an annual carryover maximum of forty (40) hours. Excess compensatory time accrual shall be converted to pay during the last full pay period of each year.
- 18.2 Work shifts, work breaks, staffing schedules and the assignment of employees thereto shall be established by the Chief of Police.
- 18.3 All overtime with the exception of emergency situations, will have the prior approval of the Chief of Police or the City Administrator.

18.4 Overtime will be calculated to the nearest fifteen (15) minutes.

ARTICLE 19 - CALL BACK

19.1 Employees are required to work call backs when reasonably able to do so. Employees ordered to duty are entitled to a two (2) hour minimum at overtime rate of pay. Shift extensions do not qualify as a call back.

ARTICLE 20 - COURT TIME

20.1 Employees who are required to appear in court during scheduled off-duty time are entitled to a three (3) hour minimum at overtime rate of pay. If court is cancelled within 24 hours of appearance employees are entitled to three (3) hours pay at regular rate of pay.

ARTICLE 21 - STANDBY

21.1 The Employer acknowledges that Police Officers are sometimes asked to provide public safety beyond their normal hours of duty. Therefore, standby or restricted time off shall be scheduled by the Chief of Police for the purpose of having an Officer available to respond to calls during the time when there is no Officer on regular scheduled duty. Standby requires that the Police Officer be within twenty (25) minutes of City limits as travelled on a non-emergency basis as verified by the City Administrator, and to be readily available by radio and/or telephone.

21.2 Standby pay shall be compensated at \$4.50/hour.

21.3 The minimum standby duration shall be one (1) hour.

21.4 Employees who are called to duty while on standby shall be compensated at overtime rate of pay, and at a two (2) hour minimum. Employees required to respond to duty on this basis shall not be required to remain on duty any longer than is required to resolve the call(s) for service which required their response.

21.5 Standby shall not be assigned to employees who are otherwise absent from their regular work shift through the use of authorized leave.

ARTICLE 22 – LEAVES

22.1 Full-time employees shall accrue 16 hours of sick leave annually.

Permanent part-time employees shall accrue sick leave on a pro-rated basis.

The annual sick leave carryover maximum is 480 hours.

The use of sick leave shall be as permitted as it is by Employer Policy, and State and Federal law.

22.2 Full-time and permanent part-time employees shall be credited with eighty (80) hours of Earned Sick and Safe Time (ESST) leave on January 1st of each year, while permanent part-time employees shall be credited with ESST on a pro-rated basis.

Employees may use this leave as permitted by Employer Policy and State Law.

Unused ESST hours are transferred to the employee's sick leave bank on a one-to-one basis at the end of each year, not to exceed the maximum sick leave accumulation of sixty (60) working days or four hundred eighty (480) hours. Any ESST time in excess of the maximum sick leave accumulation will remain in the employees ESST bank to be topped up to eighty (80) hours on January 1st of the following year.

22.3 Full-time employees shall accrue vacation leave on the following basis:

<u>Years of Completed Service</u>	<u>Annual Accrual</u>
1-3 years	80 hours
4-6 years	96 hours
7-9 years	120 hours
10-12 years	144 hours
13-16 years	160 hours
17-20 years	176 hours
21-24 years	192 hours
25+ years	200 hours

Permanent part-time employees shall accrue vacation leave on a prorated basis.

The annual vacation leave carryover maximum is 320 hours. Excess vacation leave shall be paid as income during the last pay period of each year.

The Chief of Police shall post a vacation request list prior to January 1st of each year. Consistent with the needs of the Department, vacations shall be granted at the time requested by the employee. If it becomes necessary to limit the number of employees on vacation at the same time, the employee with greater seniority shall be given his/her choice of vacation period. After January 1st, vacations shall be granted, with Department head approval, on a first come first served basis.

At no time will more than twenty (20) working days be allowed consecutively without approval of the City Council.

22.4 Employees may take up to three (3) consecutive days with pay for bereavement leave, the specific permitted uses as outlined in the guiding Employer Policy. In addition, employees may use Earned Sick and Safe Time for funeral-related purposes as permitted in Minnesota Statute 181.9447.

22.5 Employees may request an unpaid leave of absence as per Employer Policy.

ARTICLE 23 - SEVERANCE PAY

- 23.1 Upon separation from employment employees will be paid all accrued and unused vacation leave, and all accrued and unused compensatory time. Employees having at least five (5) years of completed service as a City Employee shall be eligible for a payment of one-half (1/2) of all accrued and unused sick leave to be placed in a Health Care Savings Plan administrated by the Minnesota State Retirement System. The rate of pay will be the employee's base wage rate at the employee's termination date.

ARTICLE 24 - JURY DUTY

- 24.1 If a regular full-time Employee is required to serve on a jury, the Employer shall compensate the Employee the difference between jury duty pay and the Employee's regular hourly equivalent rate of pay.

ARTICLE 25 - HOLIDAYS

- 25.1 Full-time and permanent part-time employees shall receive twelve and one-half (12 ½) holidays. Eight (8) hours of straight time for each holiday will be placed in a holiday bank for employees to utilize as "floating holidays". Any unused holiday bank time will be paid out in the last pay period of the year. The following are the recognized holidays:

New Years' Day	Labor Day
Martin Luther King Day	Veterans Day
Presidents Day	Thanksgiving Day
Good Friday (1/2 day)	Friday after Thanksgiving
Memorial Day	Christmas Eve Day
Independence Day	Christmas Day
Juneteenth	

- 25.2 In the event that an Employee is assigned to duty during a holiday, the Employee will be compensated at a rate of time and one half for all hours actually worked.
- 25.3 Employees who are required to standby on a holiday will be compensated at one and one-half of the regular standby rate of pay identified in Section 21.2 of this Agreement.

ARTICLE 26 - INSURANCE

- 26.1 Employees may participate in the Employer's insurance programs. For the term of this agreement, the Employer will contribute toward the premium for health insurance on the same basis and subject to the same conditions and restrictions as the basic program for nonunion employees. The Employer shall provide contribution of premiums for dental, and life insurance on the same basis and subject to the same conditions and restrictions as these insurance benefits are provided to non-union employees.

Full-time employees will receive the Employer's contribution for any and all of the various health insurance plan options that are offered, and on the same basis as non-union employees.

Permanent part-time employees may participate in all of the same health insurance plan options that are offered, but the Employer contribution is limited to that provided to non-union employees for the single health insurance plan.

The employer will allow a member of the union to participate as part of the City's insurance committee to continue insurance discussions regarding affordability and employee/employer contributions for future contracts.

- 26.2 Employees who opt out of the Employer's single health insurance program shall receive an increase to base wage rate of two dollars and twenty-five cents (\$2.25) per hour. Employees who opt out of the Employer's other health insurance plan(s) shall receive an increase to base wage rate of four dollars and fifty cents (\$4.50) per hour.

ARTICLE 27 - COMPENSATION

- 27.1 Employees shall be compensated with the salary schedule marked Appendix A attached herewith and made a part of this Agreement.

ARTICLE 28 - UNIFORMS AND EQUIPMENT

- 28.1 The Employer shall issue all required uniforms and equipment at time of hire.
- 28.2 The Employer shall provide a uniform and equipment allowance in the amount of eight hundred fifty dollars (\$850.00). This is to be divided by twenty six (26), the resulting amount being paid in to each employee in each pay period of the year as income. Employees are required to repair or replace equipment as necessary.
- 28.3 The Employer shall pay up to \$150.00 of the cost of safety glasses annually, through the vendor of the Employer's choice, for the purchase of safety glasses. A receipt shall be required and turned into the City Administrator's Office for reimbursement or billed to the City of Blooming Prairie with supporting documentation.
- 28.4 Employee personal effects which are lost or damaged in the course of duty will be repaired or replaced by the Employer. These items include but are not limited to eyeglasses, watches, and cellular telephones. A receipt shall be required and turned into the City Administrator's Office for reimbursement or billed to the City of Blooming Prairie with supporting documentation. Should personal effects be damaged by another individual during the effect of an arrest, or a criminal proceeding, the officer shall notify the City of Blooming Prairie so they may seek restitution from through court proceedings.

ARTICLE 29 - WAIVER

- 30.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this Agreement, are hereby superseded.
- 30.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each has the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understanding arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The employer and the Union each voluntarily and unqualifiedly waives the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement, even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this contract was negotiated or executed.

ARTICLE 30 - SEVERABILITY

In the event that any provision of this Agreement shall be held to be unlawful, void, or unenforceable by a court or agency of competent jurisdiction, such decision shall apply only to the specific provision(s) held unlawful, void, or unenforceable, and the remainder of this Agreement shall remain in full force and effect. Upon issuance of such a decision, the Employer and the Union shall, at the request of either party, meet promptly to negotiate a replacement provision that complies with the law.

APPENDIX A

<u>Title</u>	<u>Pay Basis</u>	<u>Min.</u>	<u>Max.</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>
Police Officer	Hourly	\$ 29.75	\$ 38.41	\$ 29.75	\$ 31.04	\$ 32.39	\$ 33.80	\$ 35.27	\$ 36.80	\$ 38.41

1. WAGE RATES:

2026: 3% general increase to the wage scale effective January 1st.

2. STEP ADVANCEMENTS:

Full-time and permanent part-time Officers shall advance through the pay scale on their annual anniversary date of hire.

Temporary part-time/seasonal Officers (those who average fewer than 14 hours per week or 67 work shifts annually) cannot be members of a Union bargaining unit by Statute, and this labor agreement does not apply to them.

3. LATERAL ENTRY:

Lateral entry will allow licensed Officers from other law enforcement agencies the ability to start at a higher pay rate than an officer without experience, determined by the Employer on a case-by-case basis.

4. RETENTION INCENTIVE:

Full-time and permanent part-time employees hired prior to January 1st, 2026 shall be vested in the Retention Incentive effective January 1st, 2031. Full-time and permanent part-time employees hired after January 1st, 2026 shall be vested in this benefit upon completion of 10 years of continuous employment with the City as licensed peace officers. Qualifying employees who leave employment in good standing shall be paid the retention incentive. The retention incentive shall be calculated as one-half of one percent of total cumulative hours worked, excluding hours paid but not worked. These exclusions consist of vacation leave, sick leave, Earned Sick and Safe Time leave, and Minnesota Paid Family Medical Leave. The retention incentive shall be calculated at the Employee's rate of pay upon date of separation from employment.

Date: 2/11/2026

Requested Council Date: 3/9/2026

Originating Department: Administration

Agenda Topic: Establishment of an Insurance Committee

Background Information:

Over the last few years, insurance rates have risen dramatically, and it is important to both the City Council and the City Staff that the City of Blooming Prairie continue to look into options for cost effective insurance coverage for our employees.

With changes to insurance and with the hope to understand our employee's insurance needs, it is important to have a committee to look at all options for insurance and supplemental benefits to get the most "bang for our buck". There are important timelines that need to be met in order to possibly change our insurance provider and coverages.

Staff Recommendation:

Staff recommend that the council authorize an insurance committee to address insurance and supplemental benefit options for the 2027 budget year. It is staff's recommendation that the insurance committee consist of the following representation:

- 2 – Members of the City Council
- City Administrator Martens
- Finance Director Zwiener
- BPPU General Manager Mausbach
- 1 – Member of LELS Local #606
- 1 – BPPU Employee
- 1 – Public Works/WWTP Employee

Council Discussion:

Which two council members should serve on the insurance committee

Request for Council Action:

Motion to establish an insurance committee as presented by staff

BPBL 2026 Schedule

Currently On-going

Feb 17 - April 30: Reading Challenge

March

March 20 @ 1:30 - 4:30: Kids' Seed Starter program with Master Gardeners

March 24 @ 6:30pm: author/folklorist Jason Lee Willis "MN Legends and Lore"

April

April 6 @ 1:00pm: Storytime with Munchkin

April 28 @ 6:30pm: Master Gardeners

May

May 1: Grand Opening Anniversary Social

- At BP Servicemen's Club
- Doors open 5:30pm / program starts 6:30pm
- Tickets available at BPBL and OPL April 1st
- Appetizers buffet-style (cash bar)
- Brief presentation by library directors
- Keynote speaker - author Allen Eskens

May 2: Family Picnic at B to Z open lot

- Bounce house(s); yard games; popcorn
- The Sewing Circle
- Nel's Diner food truck (from Albert Lea)

Summer Reading Program: June 3 - Aug 27

Mondays: take & make craft

Tuesdays: storytime at 10:00am

Thursdays: performer/program

June

June 25 - Doug Ohman double feature

- "Heart of the Farm, Barns of MN" 1:00pm
- "Free to All, Libraries of MN" 6:30pm

July

July 4: BP 4th of July parade & booth

- Free book for kids
- Library card = random pull
- Applications available (bring in completed by end of summer for prize)

July 28 @ 6:30pm: Master Gardeners

August

Aug 6: Tie-dye program

- White shirts with new library logo

September

Community Read books available (*Sleeping Murder* by Agatha Christie)

Sept 29 @ 6:30pm: Master Gardeners

October

Oct 15 (MEA): 70's party

Oct 22 @ 6:30pm: Annette (Dray) Drewes - "Wild Rice, Gathering the Food that Grows on Water"

November

Nov 5 @ 5:30pm: Community Read discussion

Nov 12 @ 5:30pm: Heidi Bacon - "My Grandma Makes Lefse"

December

Dec 12 @ 11:00am: Paint Party with the Upper East Side Southern MN (brunch/luncheon)

Special thanks to our program partners:

- Friends of the BP Library
- Owatonna Library Foundation
- Amy Simso Dean Books Services
- B to Z Hardware
- Steele County Master Gardeners

We were awarded SELCO's Community Collaboration Grant for our anniversary celebrations!

City Administrator's Report

March 9th, 2026

Traveled to Washington D.C. with a delegation from the City of Blooming Prairie and BPPU. During the week we met with staff from Senator Smith, Senator Klobuchar and Representative Finstad's offices to address legislative issues and funding for various city projects, specifically the Hwy 218 Contamination Remediation project.

Attended the Steele County Exchange Club breakfast where Officer Brad Busho was awarded Peace Officer of the Year.

Met with Bethany Anderson, Owatonna Library Director Mark Blando and Friends of the Library member Nancy Vaillancourt regarding planning of the 50th Anniversary of the Blooming Prairie Library.

Participated in MCFOA Region VI Meeting

City Engineer Grabau and I attended virtual meetings with Representative Tom Sexton to discuss Hwy 218 Legislation and initiatives

Submitted an additional Community Funding Request to Congressman Finstad's Office

Community

Met with the staff of Stinar Corporation and took a tour of the facility

Employee Recognition

Employee Birthdays	Employee Anniversaries
3/14 – Josh Forrester - BPPU	3/11 – Delevan Peterson – FD – 35 Yrs
3/14 – Tony Motl - PW	3/11 – Ricky Hansen – FD/AMB – 35 Yrs
3/26 – Dan Peach - PD	3/14 – Lee Holtberg – 21 Yrs
4/11 – Greg Skillestad - PD	3/14 – Dean Naatz – FD – 21 Yrs
	3/14 – Lee Peterson – FD – 10 Yrs
	3/25 – Joe Martin – PD – 4 Yrs
	4/1 – Braden Eggum – BPPU – 2 Yrs