



**City of Blooming Prairie**  
**City Council Meeting Agenda**  
**May 11<sup>th</sup>, 2026**  
**7:00 PM**

Call to Order

Pledge of Allegiance

Consent Agenda

1. Approval of Agenda
2. Approval of Minutes of April 13<sup>th</sup>, 2026 – Regular City Council Meeting
3. Approval of Minutes of April 27<sup>th</sup>, 2026 – Special Council Meeting
4. Accept Donation from Ron Kubista to the Blooming Prairie Ambulance
5. Approve Gambling Request – Blooming Prairie Cancer Group

Financial Report

Committee/Commission Reports

1. Planning & Zoning
2. B.P. Public Utilities
3. B.P. Economic Development Authority
4. B.P. Fire Commission
5. B.P. Police Advisory Commission
6. B.P. Ambulance Commission

Business

1. ABDO: 2025 Audit Presentation
2. Recognition and Presentation of Lifesaving Awards – Chief Skillestad
3. Approval of Write-In Procedure for Local Elections
  - a. Resolution 26-05-02
4. Approval of Fund Transfer from 101-402
  - a. Resolution 26-05-03
5. Flood Plain Ordinance / National Flood Insurance Program
6. Organized Trash Collection Discussion
7. Smoke-Free Ordinance Draft - Discussion
8. Approve Insurance Notification to SCS Cooperative
9. Award 2026 Seal Coating Contract
10. Approve Library Page Job Description, Compensation Range and hiring
11. Approve Wastewater Lift Station Repairs

Citizens Public Comment-15 minutes total-2 minutes per resident/business owner  
10 Minute Presentations:

Fire Chief – Dean Naatz

Ambulance Director – Karissa Fawver

City Administrator’s Report

City Attorney’s Report

Council Member’s Report

Adjourn

*The next Regular City Council meeting will be held on Monday June 15<sup>th</sup>, 2026*  
**\*\* Note that this meeting will be held on the 3<sup>rd</sup> Monday instead of the 2<sup>nd</sup> Monday \*\***

MINUTES  
City Council Meeting  
April 13, 2026  
7:00 P.M.

PRESENT: Mayor Ressler, Council members Sundine, Newman, Johnson and Clark

ALSO PRESENT: City Administrator Martens, Deputy City Clerk/Finance Director Zwiener, City Attorney Iacovino, Kay Fate of the Steele County Times, Public Works Director Motl and Chris Harber of Ulland Brothers

Absent: None

Mayor Ressler called the Regular City Council Meeting to order on April 13, 2026, at 7:00 P.M.

Mayor Ressler led the Council, and others present in the reciting of the Pledge of Allegiance.

Mayor Ressler presented the Consent Agenda for the Council's approval. Included in the Consent Agenda were the following:

1. Approval of Agenda
2. Approval of Minutes of March 9<sup>th</sup>, 2026 – Regular City Council Meeting
3. Approval of the Hiring of Pine Springs Pool Lifeguards
4. Accept the Claremont Chamber of Commerce Donation of \$2,164 for Park Equipment
5. Accept the Resignation of Nathan Taarud, PT Police Officer
6. Accept the Resignation of Jeremy Wangen, BPF
7. Approve Street Closing – BP Cancer Group – September 10<sup>th</sup>-13<sup>th</sup>
8. Approve Temporary Liquor License – Blooming Prairie Chamber of Commerce

The Council made the following motion:

Motion by:	JOHNSON	Seconded by:	SUNDINE
For:	ALL	Against:	NONE

Motion approving the Consent Agenda as presented was duly carried.

Mayor Ressler presented for the Council's review Accounts Payable and Financial Reports. City Administrator Martens reviewed with the Council the larger bills. After review, the following action was taken:

Motion by:	SUNDINE	Seconded by:	JOHNSON
For:	ALL	Against:	NONE

Motion approving the Accounts Payable and Financial Reports as presented was duly carried.

Mayor Ressler called for the Committee Reports. Minutes of the Blooming Prairie Public Utilities Commission Meeting held on March 10, 2026; The Blooming Prairie Economic Development Authority held on March 11, 2026; the Blooming Prairie Fire Commission held on March 10, 2026; the Blooming Prairie Police Commission Meeting held on March 18, 2026 and the Blooming Prairie Ambulance Commission held on March 3, 2026, were presented. The following action was taken:

Motion by:	NEWMAN	Seconded by:	SUNDINE
For:	ALL	Against:	NONE

Motion accepting the Committee Reports as presented was duly carried.

Mayor Ressler called on City Administrator Martens to present the bids for the purchase of a new payloader. Two bids were received on time. One from Ziegler Cat in the amount of \$145,510.57 and one from John Deere in the amount of \$184,154.02. A late bid came in from Titan Machinery, but that bid came in at \$170,716.00. The Council took the following action:

Motion by:	SUNDINE	Seconded by:	JOHNSON
For:	ALL	Against:	NONE

Motion to accept the low bid of \$145,510.57 for the capital purchase of a new payloader from Ziegler Cat as presented was duly carried.

Mayor Ressler called City Administrator Martens for information on the purchase of a TV and Cart for use in meetings. City Administrator Martens informed the Council that he would like to purchase a TV and a cart for use in meetings. This will allow remote options for contracted parties and others to present to the Council without having to travel to Blooming Prairie. After discussion, the Council made the following motion:

Motion by:	NEWMAN	Seconded by:	CLARK
For:	ALL	Against:	NONE

Motion to approve the purchase of a TV and a cart for remote meetings for both Council and departments as presented was duly carried.

Mayor Ressler called on Public Works Director Motl to discuss the proposed public works summer schedule. Public Works Director Motl proposed four nine-hour shifts and a 4-hour Friday shift for the summer projects. After discussion, the Council made the following motion:

Motion by:	SUNDINE	Seconded by:	NEWMAN
For:	ALL	Against:	NONE

Motion to approve the Public Works Director to adjust the schedule as necessary for summer work as presented was duly carried.

Mayor Ressler called on City Administrator Martens for information on the 2026 street repair plan. City Administrator Martens informed the Council that Public Works Director Motl had originally planned to repave 4<sup>th</sup> Ave SW as a project that was left over from the 2025 road construction season. The lowest quote for this project is \$56,219.75. Public Works Director Motl would also like to see Memorial Drive completed this season. The lowest quoted costs for this project is \$150,894.75. Quotes were received from Seykora Asphalt and Ulland Brothers. By completing both projects this year, the City of Blooming Prairie is saving \$4,500.00 mobilization fee along with the difference in the price next year. After lengthy discussion, the Council took the following action:

Motion by:	NEWMAN	Seconded by:	SUNDINE
For:	ALL	Against:	NONE

Motion accepting the lowest bid from Ulland brothers to mill and overlay Memorial Drive in the amount of \$150,894.75 and mill and overlay 4<sup>th</sup> Ave SW in the amount of \$56,219.75 using storm sewer funds for the curb and gutter, using funds carried over from last year for 4<sup>th</sup> Ave SW and using funds from the capital fund minimizing the amount of sealcoating by \$40,000.00 as presented was duly carried.

Mayor Ressler called for Public Comments. There was no public requesting to be heard.

Mayor Ressler called on Public Works Director Motl for a Public Works report. Public Works Director Motl informed the Council that the pickleball court striping will be completed as soon as there are steady enough temperatures.

Public Works Director Motl informed the Council of repairs needed at Pine Springs Pool and the 3rd Street North repairs needed.

Public Works Director Motl informed the Council that the stump grinder has been delivered and the new woodchipper is on the way.

Mayor Ressler called on City Administrator Martens for the Administrator's Report. City Administrator Martens informed the Council of what he has accomplished this month along with recognizing employee birthdays and employment anniversaries.

Mayor Ressler called on City Attorney Iacovino for the City Attorney's report. Attorney Iacovino informed the Council of the steady criminal cases this month.

Mayor Ressler called for Council Member's Reports. City Council Member Sundine informed the Council that the Blooming Prairie Recreation Association will be purchasing permanent soccer nets for Victory Field. These nets will be donated to the City of Blooming Prairie and will require the public works department to mow around.

City Council Member Clark reminded Administrator Martens and Public Works Director to work on the snow emergency ordinance before winter.

At this time Mayor Ressler closed the meeting pursuant to MN Statute Section 13D.05, subd. 3(a) to evaluate the performance of City Administrator Martens.

The meeting was reopened at 8:05 PM.

Mayor Ressler stated that the performance evaluation of City Administrator Martens was satisfactory.

There being no further business to come before the Council, the Council took the following action:

Motion by: SUNDINE

Seconded by:


NEWMAN

For: ALL

Against:

NONE

Motion adjourning the Meeting was duly carried.



Anthony Martens  
City Administrator



Motion to withdraw the motion to accept the low bid from Ulland Brothers as presented was duly carried.

There being no further business to come before the Council, the Council took the following action:

Motion by:	NEWMAN	Seconded by:	JOHNSON
For:	ALL	Against:	NONE

Motion adjourning the Meeting was duly carried.



Anthony Martens  
City Administrator

Date: 5/5/2026

Requested Council Date: 5/11/2026

Originating Department: Administration

**Agenda Topic:** Accept Donation from Ron Kubista

**Background Information:**

The City of Blooming Prairie has received the following donation from Ron Kubista in the amount of \$1,000 for Ambulance Equipment.

All major donations made to the City of Blooming Prairie that have some type of designation must receive Council acceptance.

**Staff Recommendation:**

Approve the consent agenda item.

**Council Discussion:**

**Request for Council Action:**

Approve the consent agenda item.

**Resolution 26-05-01  
Accepting a Donation of \$ 1,000  
From the Ron Kubista**

**WHEREAS**, Ron Kubista has contributed \$ 1,000.00 to the City of Blooming Prairie;  
and

**WHEREAS**, Ron Kubista has requested that the total donation of \$ 1,000.00 be used for  
the Ambulance Equipment; and

**WHEREAS**, the City Council of the City of Blooming Prairie agrees that said donation  
would be of benefit to the citizens of Blooming Prairie;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of  
Blooming Prairie hereby acknowledges and agrees to accept said donation of \$ 1,000.00  
from Ron Kubista on behalf of the citizens of Blooming Prairie;

**BE IT FURTHER RESOLVED**, that the City Council of the City of Blooming Prairie  
designates \$ 1,000.00 of said donation for Ambulance Equipment.

**ADOPTED** this 11<sup>th</sup> Day of May 2026

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Mayor Mike Ressler

Attest:

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City Administrator Anthony Martens

**Date:** 5/8/2026

**Requested Council Date:** 5/11/2026

**Originating Department:** Administration

**Agenda Topic:** Gambling Permit – Blooming Prairie Cancer Group

**Background Information:**

The application will enable the Blooming Prairie Cancer Group to apply to the State of Minnesota Gambling Control Board to hold a bingo event on Saturday, September 12<sup>th</sup>, 2026, at the Cue Company and Thursday September 17<sup>th</sup>, 2026, at the BP Serviceman's Club.

**Staff Recommendation:**

Approved the consent agenda item

**Council Discussion:**

**Request for Council Action:**

Approve the consent agenda item

# LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

### Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

## ORGANIZATION INFORMATION

Organization Name: Blooming Prairie Cancer Group Previous Gambling Permit Number: X-92634-26-055

Minnesota Tax ID Number, if any: 27-1252726 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: PO Box 6

City: Blooming Prairie State: MN Zip: 55917 County: Steele

Name of Chief Executive Officer (CEO): Lindsey French

CEO Daytime Phone: 507-438-8799 CEO Email: lfrench@hayfield.k12.mn.us  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

## NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal       Religious       Veterans       Other Nonprofit Organization

### Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division      Secretary of State website, phone numbers:  
60 Empire Drive, Suite 100      [www.sos.state.mn.us](http://www.sos.state.mn.us)  
St. Paul, MN 55103      651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

## GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Blooming Prairie Pizza Cellar and Cue Company

Physical Address (do not use P.O. box): 302 Main Street East

Check one:

City: Blooming Prairie Zip: 55917 County: Steele

Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): September 12, 2026

Check each type of gambling activity that your organization will conduct:

Bingo       Paddlewheels       Pull-Tabs       Tipboards       Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 18 2011

BLOOMING PRAIRIE CANCER GROUP  
PO BOX 817  
BLOOMING PRAIRIE, MN 55917

Employer Identification Number:  
27-1252726  
DLN:  
501068102  
Contact Person:  
JOHN ALDAN III ID# 31.695  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
February 23, 2010  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

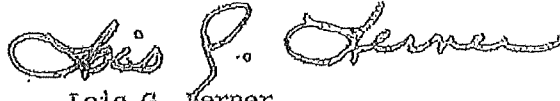
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

BLOOMING PRAIRIE CANCER GROUP

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lois G. Kerner".

Lois G. Kerner  
Director, Exempt Organizations

Enclosure: Publication 4221-PC

# LG220 Application for Exempt Permit

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If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

### Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

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Minnesota Tax ID Number, if any: 27-1252726 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: PO Box 6

City: Blooming Prairie State: MN Zip: 55917 County: Steele

Name of Chief Executive Officer (CEO): Lindsey French

CEO Daytime Phone: 507-438-8799 CEO Email: lfrench@hayfield.k12.mn.us  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

## NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal     Religious     Veterans     Other Nonprofit Organization

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60 Empire Drive, Suite 100      [www.sos.state.mn.us](http://www.sos.state.mn.us)  
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**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

## GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Blooming Prairie Servicemens Club

Physical Address (do not use P.O. box): 210 4th St NE

Check one:  
 City: Blooming Prairie Zip: 55917 County: Steele  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): September 17, 2026

Check each type of gambling activity that your organization will conduct:

Bingo     Paddlewheels     Pull-Tabs     Tipboards     Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 18 2011**

BLOOMING PRAIRIE CANCER GROUP  
PO BOX 817  
BLOOMING PRAIRIE, MN 55917

Employer Identification Number:  
27-1252726  
DLN:  
501068102  
Contact Person:  
JOHN ALDAN III ID# 31695  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a) (2)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
February 23, 2010 ~  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

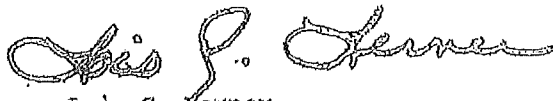
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

BLOOMING PRAIRIE CANCER GROUP

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lois G. Berner".

Lois G. Berner  
Director, Exempt Organizations

Enclosure: Publication 4221-PC

**Account Balances**  
**April 30, 2026**

**Farmers & Merchants State Bank**

	General Fund	\$ 105,141.99
	Sewer Fund	\$ 33,570.54
	Storm Water Fund	\$ 72,697.67
	EDA Fund	\$ 121.57
	Cemetery Fund	\$ 9.88
	Ambulance Fund	\$ 4,584.92
#211764	Checking Account - Total	\$ 216,126.57
	General Fund	\$ 2,423,878.63
	Sewer Fund	\$ 756,736.22
	Storm Sewer Fund	\$ 363,767.18
	Cemetery Fund	\$ 15,217.10
	Fire Equipment Fund	\$ 15,667.88
	Fire Township Fund	\$ 365,230.69
	EDA Fund	\$ 58,699.41
	EDA - Ambulance Rent Fund	\$ 52,142.83
	Ambulance Fund	\$ 121,648.17
	Ambulance Equipment Fund	\$ 2,999.04
#1700498	Money Market Account - Total	\$ 4,175,987.15
CD #24109	Ambulance Equipment Fund	\$ 198,540.80

**CITY OF BLOOMING PRAIRIE**  
**Revenue Guideline Summary**

Dept	Dept Descr	2026 YTD Budget	2026 YTD Amt	April 2026 Amt	Balance	2026 % of Budget
101 GENERAL FUND						
00000	Department	\$1,729,354.25	\$29,473.89	\$12,554.43	\$1,699,880.36	1.70%
41110	Council	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41400	Administration	\$5,800.00	\$1,549.06	\$550.00	\$4,250.94	26.71%
41410	Elections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41910	Planning and Zoni	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42110	Police	\$68,500.00	\$9,553.18	\$3,359.14	\$58,946.82	13.95%
42200	Fire Department	\$63,250.00	\$4,375.00	\$50.00	\$58,875.00	6.92%
43000	Streets	\$15,000.00	\$12,722.36	\$0.00	\$2,277.64	84.82%
44100	Ambulance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
44140	Communicable Dis	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45124	Pool	\$7,650.00	\$0.00	\$0.00	\$7,650.00	0.00%
45180	Senior Center	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
45202	Park	\$1,500.00	\$150.00	\$50.00	\$1,350.00	10.00%
45500	Library (Branch)	\$34,508.00	\$5,810.73	\$269.83	\$28,697.27	16.84%
46600	Economic Develop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49203	Development	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49240	Insurance Unalloca	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49250	Community Beautif	\$0.00	\$4,100.00	\$0.00	-\$4,100.00	0.00%
101 GENERAL FUND		\$1,925,612.25	\$67,734.22	\$16,833.40	\$1,857,878.03	3.52%
		\$1,925,612.25	\$67,734.22	\$16,833.40	\$1,857,878.03	3.52%

([\*Revenue Accounts].[Fund]="101")

**CITY OF BLOOMING PRAIRIE**  
**\*Expenditure Guideline Sum©**

05/05/26 1:26 PM

Page 1

Current Period: April 2026

	2026 YTD Budget	2026 YTD Amt	April MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
<b>GENERAL FUND</b>						
Council	\$13,028.00	\$2,274.82	\$0.00	\$0.00	\$10,753.18	17.46%
Mayor	\$5,536.00	\$885.02	\$0.00	\$0.00	\$4,650.98	15.99%
Administration	\$390,977.00	\$130,385.85	\$41,591.41	\$0.00	\$260,591.15	33.35%
Elections	\$4,359.25	\$0.00	\$0.00	\$0.00	\$4,359.25	0.00%
Planning and Zoning	\$4,436.00	\$1,040.90	\$1,040.90	\$0.00	\$3,395.10	23.46%
Police	\$642,297.00	\$188,698.21	\$51,183.69	\$0.00	\$453,598.79	29.38%
Police Commission	\$1,622.00	\$0.00	\$0.00	\$0.00	\$1,622.00	0.00%
Fire Department	\$124,987.00	\$43,242.35	\$16,539.41	\$0.00	\$81,744.65	34.60%
Fire Commission	\$2,919.00	\$0.00	\$0.00	\$0.00	\$2,919.00	0.00%
Streets	\$433,316.00	\$99,254.51	\$27,974.08	\$0.00	\$334,061.49	22.91%
Ambulance	\$2,375.00	\$99.54	\$99.54	\$0.00	\$2,275.46	4.19%
Communicable Disease Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Pool	\$44,547.00	\$3,101.19	\$1,901.89	\$0.00	\$41,445.81	6.96%
Senior Center	\$0.00	\$415.75	\$0.00	\$0.00	-\$415.75	0.00%
Park	\$49,649.00	\$7,665.03	\$2,768.15	\$0.00	\$41,983.97	15.44%
Library (Branch)	\$185,241.00	\$53,698.99	\$15,206.78	\$0.00	\$131,542.01	28.99%
Economic Develop mt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Debt Service (GENERAL)	\$5,000.00	\$1,597.26	\$242.00	\$0.00	\$3,402.74	31.95%
Tax Anticipation Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cable TV Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Donation - Reimbur	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Development	\$2,500.00	\$648.00	\$648.00	\$0.00	\$1,852.00	25.92%
Retirement/Pension Unallocated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance Unallocated	\$0.00	\$3,099.35	\$1,427.36	\$0.00	-\$3,099.35	0.00%
Unallocated	\$500.00	\$25.60	\$25.60	\$0.00	\$474.40	5.12%
Community Spec Events	\$3,100.00	\$0.00	\$0.00	\$0.00	\$3,100.00	0.00%
Community Beautification	\$0.00	\$4,500.00	\$4,500.00	\$0.00	-\$4,500.00	0.00%
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total GENERAL FUND</i>	<u>\$1,916,389.25</u>	<u>\$540,632.37</u>	<u>\$165,148.81</u>	<u>\$0.00</u>	<u>\$1,375,756.88</u>	<u>28.21%</u>
<b>CAPITAL EQUIPMENT</b>						
Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Traffic Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fire Department	\$0.00	\$951.92	\$301.92	\$0.00	-\$951.92	0.00%
Streets	\$0.00	\$10,178.13	\$10,178.13	\$0.00	-\$10,178.13	0.00%
Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Park	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Library (Branch)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Development	\$1,100.00	\$1,998.00	\$1,998.00	\$0.00	-\$898.00	181.64%
Unallocated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total CAPITAL EQUIPMENT</i>	<u>\$1,100.00</u>	<u>\$13,128.05</u>	<u>\$12,478.05</u>	<u>\$0.00</u>	<u>-\$12,028.05</u>	<u>1193.46%</u>
<b>Report Total</b>	<u>\$1,917,489.25</u>	<u>\$553,760.42</u>	<u>\$177,626.86</u>	<u>\$0.00</u>	<u>\$1,363,728.83</u>	<u>28.88%</u>



**CITY OF BLOOMING PRAIRIE**  
**\*Expenditure Guideline**

Current Period: April 2026

Account Descr	2026 YTD Budget	April 2026 Amt	2026 YTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
E 602-49450-630 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-49450-720 Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-49450-999 Prior Period Adjust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 602 SEWER FUND</b>	<b>\$593,390.32</b>	<b>\$47,645.91</b>	<b>\$138,521.16</b>	<b>\$0.00</b>	<b>\$454,869.16</b>	<b>23.34%</b>
	\$593,390.32	\$47,645.91	\$138,521.16	\$0.00	\$454,869.16	23.34%

FILTER: ([\*Expenditure Accounts],[Fund]="602")

**CITY OF BLOOMING PRAIRIE**  
**\*Expenditure Guideline**

Current Period: April 2026

Account Descr	2026 YTD Budget	April 2026 Amt	2026 YTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
<b>FUND 605 STORM SEWER</b>						
E 605-43150-210 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-212 Gas, Oil, Etc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-221 Repairs & Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-222 Sewer Maintenance	\$18,500.00	\$0.00	\$0.00	\$0.00	\$18,500.00	0.00%
E 605-43150-228 St. Sweeper Repair	\$6,500.00	\$777.34	\$777.34	\$0.00	\$5,722.66	11.96%
E 605-43150-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-311 Contracted Serv-Ot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-331 Travel & Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-351 Printing & Publishin	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 605-43150-361 Liability Insurance	\$1,200.00	\$594.09	\$594.09	\$0.00	\$605.91	49.51%
E 605-43150-416 Mach Rental-Street	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-437 Miscellaneous	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 605-43150-560 Capital Outlay	\$28,500.00	\$0.00	\$0.00	\$0.00	\$28,500.00	0.00%
E 605-43150-601 Bond Principal	\$109,158.50	\$0.00	\$0.00	\$0.00	\$109,158.50	0.00%
E 605-43150-610 Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-611 Bond Interest	\$19,885.76	\$8,365.17	\$11,280.17	\$0.00	\$8,605.59	56.72%
E 605-43150-621 Bond Issuance Cos	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-625 Amortization of Bon	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 605-43150-720 Transfers Out	\$53,910.84	\$0.00	\$0.00	\$0.00	\$53,910.84	0.00%
E 605-43150-999 Prior Period Adjust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 605 STORM SEWER</b>	<b>\$237,855.10</b>	<b>\$9,736.60</b>	<b>\$12,651.60</b>	<b>\$0.00</b>	<b>\$225,203.50</b>	<b>5.32%</b>
	<b>\$237,855.10</b>	<b>\$9,736.60</b>	<b>\$12,651.60</b>	<b>\$0.00</b>	<b>\$225,203.50</b>	<b>5.32%</b>

FILTER: ([\*Expenditure Accounts].[Fund]="605")

**CITY OF BLOOMING PRAIRIE**  
**\*Expenditure Guideline**

Current Period: April 2026

Account Descr	2026 YTD Budget	April 2026 Amt	2026 YTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
<b>FUND 205 ECONOMIC DEVELOPMENT AUTHORITY</b>						
E 205-46600-101 Full-Time Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-103 Part-Time Employe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-121 PERA - City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-122 FICA - City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-151 Worker s Comp Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-210 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-223 Building Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-230 Community Beautifi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-301 Audit Fees	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 205-46600-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-304 Legal Fees	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 205-46600-311 Contracted Serv-Ot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-312 Loan Admin Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-331 Travel & Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-351 Printing & Publishin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-361 Liablity Insurance	\$90.00	\$65.99	\$65.99	\$0.00	\$24.01	73.32%
E 205-46600-381 Electric / Water Utili	\$500.00	\$44.34	\$168.28	\$0.00	\$331.72	33.66%
E 205-46600-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-412 Building Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-420 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-428 Construction Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-433 Dues and Subscript	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-437 Miscellaneous	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
E 205-46600-441 Grants	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 205-46600-445 Real Estate Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-446 Façade Improveme	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-491 Donations	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 205-46600-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-530 EDA Coordinator	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-535 SEMCAC Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-601 Bond Principal	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0.00%
E 205-46600-610 Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-611 Bond Interest	\$14,037.75	\$5,800.00	\$5,800.00	\$0.00	\$8,237.75	41.32%
E 205-46600-620 Fiscal Agent s Fees	\$2,695.00	\$0.00	\$2,900.00	\$0.00	-\$205.00	107.61%
E 205-46600-630 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 205-46600-720 Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 205 ECONOMIC DEVELOPMENT A</b>	<b>\$107,722.75</b>	<b>\$5,910.33</b>	<b>\$8,934.27</b>	<b>\$0.00</b>	<b>\$98,788.48</b>	<b>8.29%</b>
	\$107,722.75	\$5,910.33	\$8,934.27	\$0.00	\$98,788.48	8.29%

FILTER: ([\*Expenditure Accounts].[Fund]="205")

**CITY OF BLOOMING PRAIRIE**  
**\*Expenditure Guideline**

Current Period: April 2026

Account Descr	2026 YTD Budget	April 2026 Amt	2026 YTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
<b>FUND 651 AMBULANCE FUND</b>						
E 651-44100-101 Full-Time Employee	\$1,040.00	\$50.00	\$150.00	\$0.00	\$890.00	14.42%
E 651-44100-107 Crew Runs Salary	\$13,000.00	\$598.00	\$4,240.00	\$0.00	\$8,760.00	32.62%
E 651-44100-110 Unemployment	\$0.00	-\$35.33	-\$35.33	\$0.00	\$35.33	0.00%
E 651-44100-121 PERA - City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-122 FICA - City	\$80.00	\$3.83	\$11.49	\$0.00	\$68.51	14.36%
E 651-44100-136 MN Paid Leave Ins	\$5.00	\$0.22	\$0.66	\$0.00	\$4.34	13.20%
E 651-44100-151 Worker s Comp Ins	\$1,900.00	\$0.00	\$434.09	\$0.00	\$1,465.91	22.85%
E 651-44100-210 Supplies	\$16,000.00	\$2,660.31	\$5,961.89	\$0.00	\$10,038.11	37.26%
E 651-44100-212 Gas, Oil, Etc.	\$4,500.00	\$367.81	\$1,170.01	\$0.00	\$3,329.99	26.00%
E 651-44100-218 Computer Software	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00	0.00%
E 651-44100-221 Repairs & Maint	\$3,000.00	\$0.00	\$293.72	\$0.00	\$2,706.28	9.79%
E 651-44100-223 Building Repairs	\$4,000.00	\$0.00	\$71.94	\$0.00	\$3,928.06	1.80%
E 651-44100-300 Collection Fees	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
E 651-44100-301 Audit Fees	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%
E 651-44100-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-304 Legal Fees	\$0.00	\$0.00	\$200.00	\$0.00	-\$200.00	0.00%
E 651-44100-306 ALS Assist Fees	\$2,800.00	\$0.00	\$340.00	\$0.00	\$2,460.00	12.14%
E 651-44100-309 Contracted Service	\$10,000.00	\$1,633.08	\$4,046.31	\$0.00	\$5,953.69	40.46%
E 651-44100-311 Contracted Serv-Ot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-320 e Expenses	\$1,000.00	\$0.00	\$598.63	\$0.00	\$401.37	59.86%
E 651-44100-321 Telephone	\$2,900.00	\$150.25	\$623.48	\$0.00	\$2,276.52	21.50%
E 651-44100-322 Postage	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
E 651-44100-327 Logis Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-331 Travel & Training	\$8,000.00	\$25.00	\$5,144.65	\$0.00	\$2,855.35	64.31%
E 651-44100-351 Printing & Publishin	\$100.00	\$85.00	\$209.80	\$0.00	-\$109.80	209.80%
E 651-44100-361 Liability Insurance	\$3,500.00	\$878.66	\$878.66	\$0.00	\$2,621.34	25.10%
E 651-44100-381 Electric / Water Utili	\$3,500.00	\$339.81	\$1,258.65	\$0.00	\$2,241.35	35.96%
E 651-44100-383 Gas Utilities	\$2,000.00	\$350.99	\$1,347.94	\$0.00	\$652.06	67.40%
E 651-44100-386 Garbage/Cleaning	\$450.00	\$0.00	\$9.99	\$0.00	\$440.01	2.22%
E 651-44100-412 Building Rent	\$40,000.00	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	50.00%
E 651-44100-420 Depreciaton	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-432 Uncollectable Acco	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-433 Dues and Subscript	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 651-44100-437 Miscellaneous	\$1,500.00	\$730.00	\$730.00	\$0.00	\$770.00	48.67%
E 651-44100-443 SUPPLEMENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-560 Capital Outlay	\$0.00	\$0.00	\$90.17	\$0.00	-\$90.17	0.00%
E 651-44100-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-700 EMT Retention Ince	\$26,000.00	\$0.00	\$6,125.00	\$0.00	\$19,875.00	23.56%
E 651-44100-710 Residual Equity Tra	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-720 Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 651-44100-730 Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 651 AMBULANCE FUND</b>	<b>\$149,830.00</b>	<b>\$30,837.63</b>	<b>\$56,901.75</b>	<b>\$0.00</b>	<b>\$92,928.25</b>	<b>37.98%</b>
	<b>\$149,830.00</b>	<b>\$30,837.63</b>	<b>\$56,901.75</b>	<b>\$0.00</b>	<b>\$92,928.25</b>	<b>37.98%</b>

FILTER: ([\*Expenditure Accounts].[Fund]="651")

# MINUTES

Planning & Zoning Board Meeting

April 7, 2026

6:30 P.M.

PRESENT: Board Members Dennis Zwiener, Jared Smith, Matt Kittelson, and Mike Ressler

ALSO PRESENT: City Administrator Anthony Martens

ABSENT: None

Board Member Zwiener called the Regular Planning & Zoning Board Meeting to order on April 7, 2026, at 6:30 P.M.

Board Member Zwiener presented the Minutes of the Regular Planning & Zoning Board Meeting held on February 3, 2026. After review, the following action was taken:

Motion by: KITTELSON                      Seconded by: RESSLER

For: ALL                                      Against: NONE

Motion approving the Minutes of the Regular Planning & Zoning Board Meeting held on February 3, 2026, as presented was duly carried.

Board Member Zwiener presented the Building Permits as issued by Building Inspector Amber Brooks during period February 1, 2026 – March 31, 2026, as follows:

1. Gregory Snider	Windows	\$ 11,033.00
2. Jason White	Residing	36,000.00
3. Verna Kubat	Replace Water Heater	3,000.00
4. Verna Kubat	Replace Furnace	4,000.00
5. Kevin Johnson	Garage	35,000.00
6. Jessica Haberman	Roofing	29,226.26
7. Darrell Cole	Repair Foundation	15,068.43
8. Richard Hegal	Water Softener	8,190.00
9. James Alwes	Roofing	9,442.00
10. Richard Busho	Re-side	23,500.00
11. Jerry Mausbach	Re-roof	18,500.00
12. June Phillips	Replace A/C	13,862.00
13. Cletus Glynn	Re-roof	20,330.00
14. Michael Kubicek	Re-roof	16,830.00
		<u>\$ 243,981.69</u>

Fourteen (14) Building Permits were presented for approval during period February 1, 2026 – March 31, 2026. After review, the following action was taken:

Motion by:	SMITH	Seconded by:	KITTELSON
For:	ALL	Against:	NONE

Motion approving the Building Permits as issued by Building Inspector Amber Brooks during period February 1, 2026 – March 31, 2026, as presented was duly carried.

City Administrator Martens informed the Board that the City Council is working with Steele County to create and adopt a public cannabis and tobacco use ordinance. The ordinance would prohibit the use of cannabis and tobacco products on public property such as city parks, city owned buildings, and within 25 feet of the entrance to a public place.

City Administrator Martens informed the Board that a company has contacted him about having a cannabis cultivation business in the former Krejci Ford building. The individual was informed that this property is not in the industrial park area so they would have to find a different location for their operation.

There being no further business to come before the Board, the following action was taken:

Motion by:	RESSLER	Seconded by:	SMITH
For:	ALL	Against:	NONE

Motion adjourning the meeting was duly carried.



Anthony Martens  
City Administrator



Blooming Prairie Public Utilities Commission Meeting Minutes  
April 14<sup>th</sup>, 2026  
2:30 P.M.

**Present:**

- Commissioners Johnson, Doerhoefer, and Hillson
- General Manager Jerry Mausbach
- City Administrator Martens

**Absent:**

**Call to Order**

Commissioner Doerhoefer called the Meeting to order at **2:31 P.M.**

**Approval of Minutes**

Commissioner Doerhoefer presented the Minutes of the March 10<sup>th</sup>, 2026, Meeting of the Blooming Prairie Public Utilities Commission for approval. The following action was taken:

**Motion:**

- **Motion by:** Johnson
- **Seconded by:** Hillson
- **For:** All
- **Against:** None

Motion to approve the Minutes of the March 10<sup>th</sup>, 2026, Blooming Prairie Public Utilities Commission as presented was duly carried.

### Approval of Bills

Commissioner Doerhoefer presented the bills for payment and review. After discussion, the following action was taken:

#### **Motion:**

- **Motion by:** Hillson
- **Seconded by:** Johnson
- **For:** All
- **Against:** None

Motion approving the bills for payment as presented was duly carried.

### Financial Statements

General Manager Mausbach presented the Financial Statements for the Electric and Water Departments along with fuel and generation reports. After review, the following action was taken:

#### **Motion:**

- **Motion by:** Doerhoefer
- **Seconded by:** Johnson
- **For:** All
- **Against:** None

Motion approving the Financial Statements for the Electric and Water Departments along with fuel and generation reports as presented was duly carried.

### MMUA/APPAs Issues

General Manager Mausbach and Commissioner Johnson attended the Day on the Hill and met with local MN Legislators.

General Manager Mausbach stated that there is not much to report for APPA.

### SMMPA Update

General Manager Mausbach recapped the SMMPA Meeting Minutes.

General Manager Mausbach provided information regarding the \$ .02 PCA adjustments and stability funds usage to offset rates.

General Manager Mausbach provided information that the electric vehicle charging stations will need to be based on kW hours instead of actual time.

### **City Administrator Update**

City Administrator Martens provided an update on administrative items:

#### **Street Repairs**

Administrator Martens reported that the city council has approved street repairs to Memorial Drive and 4<sup>th</sup> Ave SW.

#### **USDA Meeting with Representative Finstad**

Administrator Martens met with Representative Finstad and other area City Administrators regarding USDA funding and challenges communities are facing.

#### **Insurance Committee**

Administrator Martens reported that an insurance committee has been established to attempt to address increasing insurance rates. One employee from BPPU and General Manager Mausbach will represent BPPU on the insurance committee.

### **Other Business**

#### **Load Report**

General Manager Mausbach presented the BPPU Load Report.

#### **EV Charging Rates**

General Manager Mausbach asked the commission to approve the change from time to kW hours for the EV Charging Station.

#### **Motion:**

- **Motion by:** Doerhoefer
- **Seconded by:** Hillson
- **For:** All
- **Against:** None

Motion to approve the following EV Charging Rates: Level 2: \$ .25/kW hour, DC Fast: \$ .40/kW

## Adjournment

With no further business to come before the Commission, the meeting was adjourned.

## Motion:

- **Motion by:** Doerhoefer
- **Seconded by:** Johnson
- **For:** All
- **Against:** None

Motion carried. 3:29 P.M.

## Next Meeting

May 12<sup>th</sup>, at 2:30 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Anthony Martens', with a stylized flourish at the end.

Anthony Martens  
City Administrator

# **MINUTES**

Economic Development Authority

April 8, 2026

4:30 P.M.

The April 8, 2026, Economic Development Authority Meeting was cancelled due to a scheduling conflict.

**MINUTES**

Blooming Prairie Fire Commission  
April 14, 2026  
4:30 P.M.

PRESENT: Commissioners Krell, Gimbel, Farr, Johnson, and Fire Chief Naatz

ALSO PRESENT: City Administrator Martens

ABSENT: None

City Administrator Martens called the Regular Meeting of the Blooming Prairie Fire Commission to order on April 14, 2026, at 4:30 P.M.

City Administrator Martens presented the Minutes of the Regular Blooming Prairie Fire Commission Meeting held on March 10, 2026. After review, the following action was taken:

Motion by:	GIMBEL	Seconded by:	NAATZ
For:	ALL	Against:	NONE

Motion approving the Minutes of the Regular Blooming Prairie Fire Commission Meeting held on March 10, 2026, was duly carried.

City Administrator Martens reviewed with the Commission the Fire Department's Accounts Payable Reports, Financial Reports, and Accounts Receivables Report that had been reviewed by the Blooming Prairie Firemen at their Regular Meeting held on April 13, 2026. After reviewing the Accounts Payable Reports, the Commission took the following action:

Motion by:	JOHNSON	Seconded by:	FARR
For:	ALL	Against:	NONE

Motion approving the Accounts Payable Reports, Financial Reports, and Accounts Receivables Report as presented was duly carried.

City Administrator Martens asked for additions and corrections to the Agenda as presented. There were none.

Fire Chief Naatz informed the Commission that on Saturday, April 11<sup>th</sup>, Cargill had their annual safety training. There were three firefighters from Ellendale that also attended the training.

Fire Chief Naatz stated that the air compressor was recently serviced and no issues were detected. The oil did get changed so the bill is a little higher than last year.

Fire Chief Naatz informed the Commission that the Fire Department will be doing a CRP burn for an individual south of town. He has approximately 40 acres to burn.

Fire Chief Naatz stated that he is still waiting for EAM to come to Blooming Prairie and do the routine pump testing.

Fire Chief Naatz stated that he and Administrator Martens need to schedule a time to review the By-Laws.

City Administrator Martens called for the Fire Chief's Report.

Fire Chief Naatz informed the Commission that there were eleven (11) fire calls since the last Commission Meeting:

- Five Ambulance Assists
- Two Mutual Aid – structure fire
- Three motor vehicle accidents – 1 cancelled
- One Gold Cart Accident

Fire Chief Naatz stated that the next Steele Rice Fire Officers' Meeting is scheduled for Wednesday, April 15, 2026, in Medford.

Fire Chief Naatz discussed EMR training with the Commission. The Ambulance Association has approached the Fire Department about becoming EMRs. Administrator Martens added that there is an EMR class starting on the 21<sup>st</sup> of April and there are two seats available for this class. It takes 40 hours of training to become an EMR. Fire Chief Naatz stated that he might look to the MBFTE and see if there are funds available for training the firefighters who are interested in being an EMR.

City Administrator Martens informed the Commission that the City Council approved the resurfacing of Memorial Drive which includes installing a center median. The other street project is installing curb and gutter along Fourth Avenue S.W.

City Administrator Martens informed the Commission that he recently participated in a roundtable discussion with Representative Brad Finstad regarding the availability of USDA funding for new sirens. An invitation was extended to Representative Finstad to come to Blooming Prairie to discuss additional funding needed for the Highway 218 project.

There was a general discussion by the Commission regarding the firefighter who was placed on suspension. Fire Chief Naatz stated that he has not received the information he is waiting for. Chief Naatz added that they will have to wait it out since the firefighter is unwilling to resign.

There being no other business to come before the Commission, the following action was taken:

Motion by:	JOHNSON	Seconded by:	GIMBEL
For:	ALL	Against:	NONE

Motion adjourning the meeting at 4:39 P.M. was duly carried.



Anthony Martens  
City Administrator

## **MINUTES**

Blooming Prairie Police Commission  
April 15, 2026  
4:00 P.M.

The April 15, 2026, Blooming Prairie Police Commission Meeting was cancelled due to a scheduling conflict.





EMT Piller added that the Ambulance Association has their meetings on the third Monday of each month and the new EMR recruits would have their training at that time, but the emergency vehicle operations portion of the class is held in Spring Valley, MN. The class will be completed by June 23, 2026.

Commissioner Kremer stated that during the month of March there were 37 runs and 6 no transports. Fifteen of those calls were during the day and they had to have a firefighter drive for three of the calls. EMT Piller stated that she is logging all calls for statistical purposes and inquired about posting the number of calls they receive on social media. Administrator Martens stated that it would be a good idea if no personal information is released.

Commissioner Kremer updated the Commission on the Ambulance Association's annual open house, tentatively scheduled for May 19, 2026. In previous years they would provide a meal for those who attended. Commissioner Kremer inquired about accepting freewill donations at the open house. Administrator Martens stated that they should talk to the Fire Chief to see if the Fire Department would be willing to accept the donations because they are a 501(c)3 organization and they can donate the funds to the ambulance as part of their Relief Association. Administrator Martens added that it should not be a problem to accept free will donations to cover the cost of providing a meal at an open house. Administrator Martens stated that the Ambulance Association should be a 501(c)3 organization and he would email the City Attorney to see what needs to be done to get this accomplished.

EMT Piller informed the Commission that there are two individuals who will complete EMT classes by the end of May. There are three individuals who are currently doing the ride-along program. There was a general discussion by the Commission regarding the difference between EMTs and EMRs.

Chairperson White called for the City Administrator's Report.

City Administrator Martens informed the Commission that he recently attended a USDA roundtable meeting with Representative Brad Finstad about the USDA funds that are available to assist rural ambulance services.

The Commission was informed that the City Council has approved the 2026 street improvement projects. The projects include resurfacing Memorial Drive with curb islands and curb and gutter will be placed along 4<sup>th</sup> Avenue SW.

City Administrator Martens stated that he would like to have a meeting with two members of the Ambulance Association to discuss compensation options for EMTs. The goal is to have something in place by the end of the year.

There being no further business to come before the Commission, the following action was taken:

Motion by:	KREMER	Seconded by:	VAITH
For:	ALL	Against:	NONE

Motion adjourning the meeting at 5:38 P.M. was duly carried.



Anthony Martens  
City Administrator

**Date:** 5/5/2026

**Requested Council Date:** 5/11/2026

**Originating Department:** Administration

**Agenda Topic:** Approve Annual Financial Report

**Background Information:**

ABDO will be here to present the 2025 Annual Audit and Financial Report.

**Staff Recommendation:**

Approve the 2025 Financial Report

**Council Discussion:**

**Request for Council Action:**

Motion to approve the 2025 Audit and Financial Report as presented by ABDO

**Date:** 4/14/2026

**Requested Council Date:** 5/11/2026

**Originating Department:** Administration

**Agenda Topic:** Write-In Vote Procedure for Local Elections

**Background Information:**

The counting of write-in votes can take up a large amount of time as part of the election administration process. Occasionally people will write a name of someone who they wish to serve in a position that they may not want to or may write a fabricated name. In most elections, each write-in vote, no matter what is written, needs to be documented.

A city may adopt a resolution about counting write-in votes for city offices. It may:

- require a write-in candidate to file a written request for their votes to be individually tallied. This request must be filed with the filing officer for that office no later than the 19th day before the general election; or
- require that write-in votes only be individually tallied if the total number of write-in votes is equal or greater than the fewest number of non-write-in votes for a candidate on the ballot.

If nothing is specified by resolution or in charter, all write-in votes are individually tallied without the need for a written request

**Staff Recommendation:**

Staff recommend adopting Resolution 26-05-02 Approving the Procedure for Write-In votes in local elections.

**Council Discussion:**

Click or tap here to enter text.

**Request for Council Action:**

Motion to adopt Resolution 26-05-02 Approving Write-In Procedure for local elections.

**Resolution 26-05-02**

**A RESOLUTION APPROVING PROCEDURE FOR COUNTING WRITE-IN  
VOTES FOR LOCAL ELECTIVE OFFICE**

**WHEREAS**, MN Statute 204B.09, Subdivision 3, allows for the governing body of a statutory or home rule charter city to adopt a resolution governing the counting of write-in votes for local elective office, and

**WHEREAS**, the current write-in counting process is overly time consuming and unnecessary. Counting only registered write-in candidates aligns the write-in process with Federal, State, and County offices.

**NOW, THEREFORE, BE IT RESOLVED** by the Blooming Prairie City Council for the City of Blooming Prairie, Minnesota, that Write-In Candidates for the City of Blooming Prairie local elective offices must file a written request with the city clerk and/or filing officer no later than the time prescribed by Minnesota Statute 204B.09, subd. 3 if the candidate wants to have the candidate's write-in votes individually recorded.

Adopted by the City Council of the City of Blooming Prairie, Minnesota, this 11<sup>th</sup>, day of May 2026.

\_\_\_\_\_  
Mike Ressler, Mayor

Attest:

\_\_\_\_\_  
Anthony Martens, City Administrator

Date: 4/15/2026

Requested Council Date: 5/11/2026

Originating Department: Administration

**Agenda Topic:** Transfer General Fund Purchase to Capital Acquisitions

**Background Information:**

The City Council adopted a General Fund (101) budget on December 8<sup>th</sup>, 2025. As part of that budget, \$10,178.13 was allocated as part of the Public Works Tree Removal budget to purchase a stump grinder.

Since this purchase is over \$10,000 best practice is to capitalize the purchase.

In order to complete this process, the cost of the stump grinder should be transferred to and recorded in the Capital Account.

**Staff Recommendation:**

Approve Resolution 26-05-03, transferring \$10,178.13 from the General Fund (101) to the Capital Fund (402).

**Council Discussion:**

**Request for Council Action:**

Motion to adopt resolution 26-05-03, transferring \$10,178.13 from the General Fund (101) to the Capital Fund (402).

**Resolution 26-05-03**

**A RESOLUTION TO AMEND ADOPTED 2025 BUDGET FOR TRANSFERS**

**WHEREAS**, the City of Blooming Prairie did formally adopt a 2026 Budget and establish fund appropriations for 2026 on December 12<sup>th</sup>, 2025, via resolution in accordance with City Charter and State Statutes; and

**WHEREAS**, throughout the fiscal year it is necessary to make certain amendments to the budget; and

**WHEREAS**, the Blooming Prairie City Council desires to revise the adopted 2026 budget to more accurately depict expected expenditures for the current year.

**NOW, THEREFORE, BE IT RESOLVED** by the Blooming Prairie City Council for the City of Blooming Prairie directs City Staff to revise the 2025 Budget as follows:

Transfer From	Amount	Transfer To
General Fund	<b>\$10,178.13</b>	Capital Fund
101-43000-317		402
Boulevard Tree Removal		Capital Outlay

**BE IT FURTHER RESOLVED**, these transfers should occur in the May 2026 financial period.

Adopted by the City Council of the City of Blooming Prairie, Minnesota, this 11<sup>th</sup>, day of May 2026.

Attest:

\_\_\_\_\_  
Mike Ressler, Mayor

\_\_\_\_\_  
Anthony Martens, City Administrator

Date: 5/5/2026

Requested Council Date: 5/11/2026

Originating Department: Administration

**Agenda Topic:** Participation in the National Flood Insurance Program

**Background Information:**

For residents to purchase Flood Insurance, the City must adopt a floodplain ordinance and resolution to join the National Flood Insurance Program (NFIP). There is currently no ordinance in place allowing residents the opportunity to purchase flood insurance.

The City of Blooming Prairie is not in a FEMA-mapped floodplain area and adopting the program and resolution would not require any resident to purchase said insurance protection.

**Staff Recommendation:**

Approve staff to draft ordinance and resolution to participate in the National Flood Insurance Program (NFIP)

**Council Discussion:**

**Request for Council Action:**

Motion to direct staff to draft ordinance and resolution documents for participation in the National Flood Insurance Program (NFIP)

Or

Some other motion

Date: 5/5/2026

Requested Council Date: 5/11/2026

Originating Department: Administration

**Agenda Topic:** Consolidated Trash Collection

**Background Information:**

As part of the 2026 budget conversation and ongoing 2027 budget conversations, council expressed interest in consideration and implementation of a consolidated trash collection program that would decrease heavy truck traffic on the roads within the City of Blooming Prairie, provide better customer service and decrease costs.

There is a timeline that must be followed to put all of the pieces together and to publish, notice and draft contracts with service provider(s).

Attached are the timeline from the League of MN Cities, and a draft of a letter to trash haulers.

**Staff Recommendation:**

Direct staff to proceed with notification of trash haulers, publication in the official newspaper and to draft ordinance documents associated with consolidated trash collection.

**Council Discussion:**

**Request for Council Action:**

Motion to direct staff to publish notices regarding the consideration and possible implementation of consolidated trash collection and to begin to draft ordinance documents with an anticipated start date of January 1<sup>st</sup>, 2027.

Or

Some other motion

## RELEVANT LINKS:

*Analysis of Waste Collection Service Arrangements, Minnesota Pollution Control Agency, June 2009.*

*Analysis of Waste Collection Service Arrangements, Minnesota Pollution Control Agency, June 2009.*

The Benefits of Organized Collection, Minnesota Pollution Control Agency, Feb. 2012. *Analysis of Waste Collection Service Arrangements*, Minnesota Pollution Control Agency, June 2009.

## C. Open collection versus organized collection: pros and cons

### 1. Open collection

There are several frequently cited advantages of open collection:

- Residents have more choice and are free to select a solid waste collector based on their preference.
- There is a direct relationship between the solid waste collector and its customers.
- There are minimal administrative costs for cities.
- Smaller solid waste collectors are better able to enter the market in an open collection system by servicing a portion of city residents.

In contrast, there are several frequently cited disadvantages of open collection:

- Open collection generally results in a more expensive monthly cost for residents.
- Multiple collectors mean more truck traffic and the resulting negative side effects, including the potential for added street maintenance costs, and increased vehicle noise and emissions, fuel consumption, and vehicle accidents.
- There may be inconsistent charges for the same level of service in a city.
- Cities have reduced ability to manage solid waste collection.

### 2. Organized collection

There are several frequently cited advantages of organized collection:

- The price paid by households in an organized collection system is generally lower per month for similar service levels than in an open collection system due to increased efficiencies from serving every household or business in the community or on a particular route.
- Limiting the number of solid waste collectors allows cities to decrease the impacts of increased truck traffic, including the potential for added street maintenance costs, vehicle noise and emissions, fuel consumption, and vehicle accidents.
- Cities have greater ability to manage solid waste collection and can establish service requirements.
- Standardized service makes public education easier.
- Cities' ability to seek requests for proposals on a regular basis helps lower costs.

**RELEVANT LINKS:**

*Analysis of Waste Collection Service Arrangements, Minnesota Pollution Control Agency, June 2009.*

Minn. Stat. § 115A.94. 2013 Minn. Laws ch. 45.

See Appendix A, Organized Collection Flowchart.

Minn. Stat. § 115A.03, subd. 4. Minn. Stat. § 115A.94.

*Jennissen v. City of Bloomington*, 913 N.W.2d 456 (Minn. 2018). *Clark v. City of Saint Paul*, 934 N.W.2d 234 (Minn. 2019). *Jennissen v. City of Bloomington*, 938 N.W.2d 808 (Minn. 2020).

Minn. Stat. § 115A.94, subd. 4d. Minn. Stat. § 331A.03.

In contrast, there are several frequently cited disadvantages of organized collection:

- Households and businesses do not get to choose their collector.
- Cities have greater administrative involvement and costs.
- Small collectors have higher entry costs to get into the market and competitive opportunities are limited to contract openings.
- The statutory requirements for switching from open collection to organized collection are time consuming and can be difficult politically.

**D. Procedural requirements for adopting organized collection**

There are several procedural steps a city must take before it is authorized to adopt organized collection of solid waste.

The Minnesota Legislature adopted significant changes to the organized collection statute in 2013 that were designed to simplify the process for adopting organized collection. Any city that has adopted organized collection as of May 1, 2013, is exempt from the new requirements.

The Waste Management Act defines cities as “statutory and home rule charter cities authorized to plan under sections 462.351 to 462.364.” Therefore, both statutory and home rule charter cities may adopt organized collection using the procedures outlined in the organized collection statute.

The Minnesota Supreme Court has held that the Waste Management Act does not preempt home rule charter cities from regulating the process for organizing the collection of solid waste. Instead, the Supreme Court concluded that the Act establishes the minimum procedural requirements that cities must follow before adopting organized collection, and that home rule charter cities may be subject to additional procedural requirements, including those adopted through a citizen petition for a referendum or for a proposed charter amendment.

**1. Notice to public and to licensed collectors**

A city with more than one licensed collector must first give notice to the public and to all licensed collectors that it is considering adopting organized collection. State law does not specify how notice should be provided. The League recommends providing both published notice and individual mailed notice to each licensed collector.

**RELEVANT LINKS:**

Minn. Stat. § 115A.94, subd. 4d.

Minn. Stat. § 115A.94, subd. 4e.

Minn. Stat. § 115A.94, subd. 4d.

Minn. Stat. § 115A.94, subd. 4d.

Minn. Stat. § 115A.94, subd. 4d.

Minn. Stat. § 115A.94, subd. 4d.  
Minn. Stat. § 115A.94, subd. 4c.  
LMCIT staff can assist in reviewing city contracts, especially provisions related to insurance and liability. For more information, contact Chris Smith, Risk Management Attorney, at [csmith@lmc.org](mailto:csmith@lmc.org) or 651-281-1269.

## **2. Exclusive negotiation period with licensed collectors**

After the city provides notice of its intent to consider adopting organized collection, it must provide a negotiation period that is exclusive between the city and all collectors licensed to operate in the city. This exclusive negotiation period must be at least 60 days, but it may be longer if the city chooses.

Before the exclusive meetings and negotiation, participating licensed collectors and elected officials must meet and confer regarding waste collection issues, including but not limited to road deterioration, public safety, pricing mechanisms, and contractual considerations unique to organized collection.

A city is not required to reach an agreement with the licensed collectors during this period. The purpose of the exclusive negotiation period is to allow the licensed collectors an opportunity to develop a proposal in which they, as members of an organization of collectors, will collect solid waste from designated sections of the city.

The proposal must contain identified city priorities, including issues related to zone creation, traffic, safety, environmental performance, service provided, and price, and must reflect existing collectors maintaining their respective market share of business as determined by each hauler's average customer count during the six months before the beginning of the exclusive negotiation period.

If an existing collector opts to be excluded from the proposal, the city may allocate its customers proportionally based on market share to the participating collectors who choose to negotiate.

If an organized collection agreement is established as a result of the exclusive negotiation period, the initial agreement must be in effect for seven years. Upon execution of an agreement between the participating licensed collectors and the city, the city shall establish organized collection through appropriate local controls. The city does not need to establish a solid waste collection options committee if it reaches an agreement with the licensed haulers during the exclusive negotiation period; however, the city must first provide public notice and a public hearing before officially deciding to implement organized collection. Organized collection may begin no sooner than six months after the effective date of the city's decision to implement organized collection.

**RELEVANT LINKS:**

Minn. Stat. § 115A.94 subd  
4a. Minn. Stat. ch. 13D.

Minn. Stat. § 115A.94, subd.  
4b.

Minn. Stat. § 115A.94, subd.  
4b.

Minn. Stat. § 115A.94, subd.  
4b.

Minn. Stat. § 115A.94, subd.  
4b.

Minn. Stat. § 115A.94, subd.  
4b.

### **3. Solid waste collection options committee**

If a city does not reach an agreement with its licensed collectors during the exclusive negotiation period, it may form by resolution a “solid waste collection options committee” to study additional methods of solid waste collection. The city council appoints the committee members. The committee is subject to the open meeting law and has several mandatory duties.

First, the committee shall determine which methods of solid waste collection to examine, which must include at least three methods of collection: (1) the existing system of collection; (2) a system in which a single collector collects solid waste from all sections of the city; and (3) a system in which multiple collectors, either singly or as members of an organization of collectors, collect solid waste from different sections of the city.

Second, the committee shall establish a list of criteria on which the organized collection methods selected for examination will be evaluated, which may include: costs to residential subscribers; the impacts on residential subscribers’ ability to choose a provider of solid waste service based on the desired level of service, costs, and any other factors; the impact of miles driven on city streets and alleys and the incremental impact of miles driven by collection vehicles; initial and operating costs of implementing the solid waste collection system; providing incentives for waste reduction; impacts on solid waste collectors; and other physical, economic, fiscal, social, environmental, and aesthetic impacts.

Third, the committee shall collect information regarding the operation and efficacy of existing methods of organized collection in other cities and towns.

Fourth, the committee shall seek input from, at a minimum:

- The city council.
- The city official responsible for solid waste issues.
- Persons currently licensed to operate solid waste collection and recycling services in the city.
- City residents who currently pay for residential solid waste collection services.

Finally, the committee must issue a report on its research, findings, and any recommendations to the city council.

## RELEVANT LINKS:

Minn. Stat. § 115A.94, subd. 4c.

Minn. Stat. § 115A.94, subd. 4c.  
Minn. Stat. § 115A.94, subd. 3.

Minn. Stat. § 115A.94, subd. 7.

Minn. Stat. § 115A.94, subd. 4f.  
Minn. Stat. § 604.02.

### **4. Public notice and public hearing**

A city council shall consider the committee's report and recommendations. A city must provide public notice and hold at least one public hearing before deciding to implement organized collection.

### **5. Implementation**

A city can begin organized collection no sooner than six months after the effective date of the city's decision to implement organized collection. A city may organize collection as a municipal service where city employees collect solid waste from a defined geographic service area or areas. In the alternative, cities may organize collection by using one or more private solid waste collectors or an organization of collectors. An agreement with private collectors may be made through an ordinance, franchise, license, negotiated or bidded contract, or by other means.

### **6. Anticompetitive conduct**

A city that organizes collection is authorized to engage in anticompetitive conduct to the extent necessary to plan and implement its chosen organized collection system and is immune from liability under state laws relating to antitrust, restraint of trade, and unfair practices, and other regulation of trade or commerce.

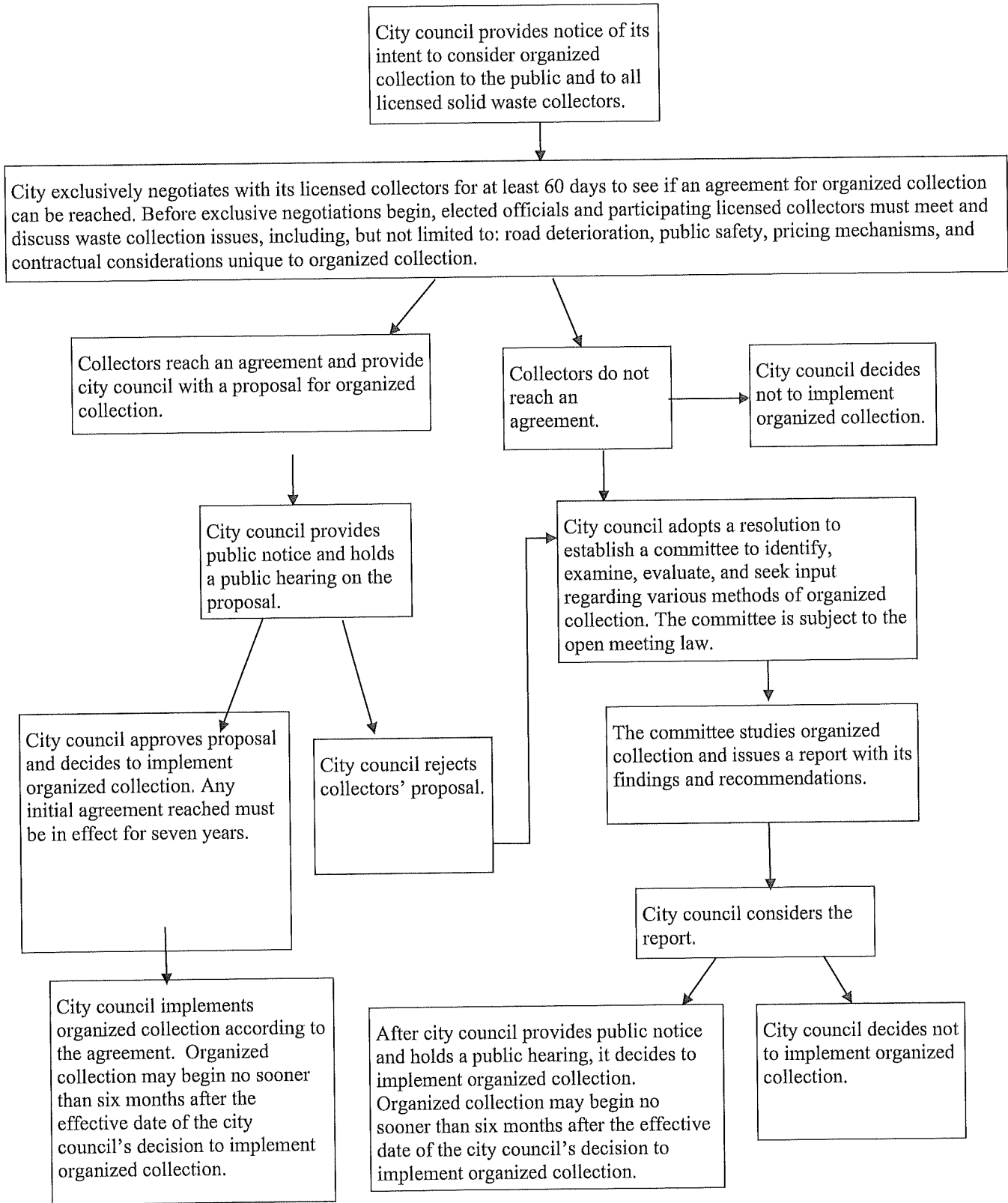
### **7. Joint liability limited**

An organized collection agreement must not obligate a participating licensed collector for damages to third parties solely caused by another participating licensed collector, notwithstanding section 604.02 of the Minnesota Statutes. The organized collection agreement may include joint obligations for actions that are undertaken by all the participating collectors.

## **V. Conclusion**

Cities have broad authority to regulate the collection and disposal of solid waste. Cities exercise this authority subject to state and county oversight. Cities should work closely with their city attorneys when exercising this authority by requiring licenses, imposing fees and assessments, entering into contracts, and adopting ordinances. Cities must comply with procedural requirements in the organized collection statute before they may adopt organized collection of solid waste.

## Appendix A: Organized Collection Flowchart



The City of  
*Blooming Prairie, Mn*

**P.O. Box 68, 138 Hwy Ave. South, Blooming Prairie, MN 55917**  
Phone: (507)583-7573 Fax: (507)583-4520  
[www.bloomingprairiemn.gov](http://www.bloomingprairiemn.gov)

---

May 4<sup>th</sup>, 2026

Garbage Collector  
Address  
City, State Zip

Subject: Notice of Intent to Consider Implementation of an Organized Waste Collection System

Dear [     ],

On behalf of the City of Blooming Prairie, I am writing to formally notify your organization of the City's intent to evaluate and consider the potential implementation of an organized municipal waste collection system.

As part of our ongoing efforts to enhance public services, improve efficiency, increase public safety, decrease costs, minimize road deterioration, and ensure consistent service delivery for our residents, the City will be reviewing its current waste collection practices. This review will include consideration of transitioning to an organized collection system, which may involve contractual arrangements with one or more licensed waste haulers.

At this stage, no final decisions have been made. The City is in the preliminary phase of gathering information, evaluating options, and assessing the potential impacts of such a system on residents, service providers, and the community. Your company's current and potential role in serving Blooming Prairie residents is an important part of this evaluation process.

We anticipate that additional information regarding timelines, public input opportunities, and any formal request for proposals or qualifications will be communicated in the future. Your participation and feedback through this process will be welcomed and encouraged.

If you have any questions or would like to provide initial input, please feel free to contact Anthony Martens, City Administrator at 507-583-7573 or [amartens@bloomingprairiemn.gov](mailto:amartens@bloomingprairiemn.gov).

Thank you for your continued service to the Blooming Prairie Community.

Sincerely,

Anthony Martens  
City Administrator

---

**Anthony Martens**  
*City Administrator*

**Mike Ressler**  
*Mayor*

**Terri Zwiener**  
*Deputy Clerk/Finance Director*

Date: 5/5/2026

Requested Council Date: 5/11/2026

Originating Department: Administration

**Agenda Topic:** Smoke-Free Ordinance

**Background Information:**

The first draft of the Smoke-Free ordinance has been completed and is ready for the first reading. Should this ordinance look appropriate and align with the council's guidance, a public hearing should be set for the June meeting.

**Staff Recommendation:**

Review the draft of the Smoke Free Ordinance and provide direction to staff

**Council Discussion:**

Review the draft ordinance for any possible changes

**Request for Council Action:**

Motion to direct staff to make the following changes to the draft ordinance \_\_\_\_\_

Or

Some other motion

## CHAPTER \_\_: SMOKE FREE PUBLIC PLACES

### .01 FINDINGS OF FACT AND PURPOSE

The purpose of this ordinance is to protect the health of the people of Blooming Prairie from the negative effects of smoking, commercial tobacco use, and cannabis use when in public places, places of public accommodation, and places of employment; affirm the right of people to breathe air without exposure to secondhand smoke; reduce commercial tobacco and cannabis use and exposure amongst children, youth, and young adults; protect the health of vulnerable and disproportionately impacted populations; and reduce commercial tobacco and cannabis product waste, which can harm the health of people, animals, and the environment.

The City Council of Blooming Prairie adopts the following findings to support the provisions in this ordinance:

- (A) In 2006, the United States Surgeon General concluded there is no risk-free level of secondhand smoke exposure.
- (B) Scientific research published in the has shown negative health effects related to secondhand exposure to e-cigarette aerosols. In 2014, the American Society for Heating, Refrigeration, and Air Conditioning Engineering published a risk assessment of electronic smoking devices and concluded that “e-cigarettes emit harmful chemicals into the air and need to be regulated in the same manner as tobacco smoking.” They can contain nicotine or THC and detectable levels of known carcinogens and toxic chemicals.
- (C) According to the California Environmental Protection Agency 2009 *Reproductive and Cancer Hazard Assessment* secondhand cannabis smoke has been identified as a health hazard and cannabis smoke contains at least 33 known carcinogens.
- (D) A systematic review on secondhand smoke published in *Environmental Health Perspectives* secondhand smoke and aerosol exposure can occur at significant levels, even when outdoors, exposing non-smokers to the harmful chemicals found in commercial tobacco and cannabis products. Factors such as wind, enclosures such as walls or roofs, and proximity of smokers all play a role in exposure for the non-smoking public. To be completely free from exposure to secondhand smoke in outdoor places, a person may have to be at least 29 feet away from the source of the smoke.

### .02 AUTHORITY AND JURISDICTION

- (A) The City Council is authorized to adopt this Ordinance by Minnesota Statutes section 144.417, subd. 4(a), 145A.05, subd. 9, 412.221, 152.0263, subd. 5, and any other applicable state law, as may be adopted or amended from time to time.
- (B) Nothing in this Ordinance authorizes smoking or use of commercial tobacco and cannabis products in any location where smoking or use of commercial tobacco and cannabis products is prohibited.

### **.03 DEFINITIONS**

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms, and phrases, when used in this Ordinance, shall have the meanings ascribed to them except where the context clearly indicates a different meaning. Terms defined in the Minnesota Clean Indoor Air Act and Minnesota Statutes Chapter 342 but not in this Ordinance have the meaning given to them in the Minnesota Clean Indoor Air Act and Minnesota Statutes Chapter 342.

- (A) **Adult-use cannabis flower.** “Adult-use cannabis flower” means cannabis flower that is approved for sale by the Minnesota Office of Cannabis Management or is substantially similar to a product approved by the office. Adult-use cannabis flower does not include medical cannabis flower, hemp plant parts, or hemp-derived consumer products.
- (B) **Adult-use cannabis products.** “Adult-use cannabis products” means a cannabis product that is approved for sale by the Minnesota Office of Cannabis Management or is substantially similar to a product approved by the office. Adult-use cannabis products include edible cannabis products but does not include medical cannabinoid products or lower-potency hemp edibles.
- (C) **Cannabis flower.** “Cannabis flower” means the harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.
- (D) **Cannabis product.** “Cannabis product” means any of the following:
1. Cannabis concentrate;
  2. A product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower; or
  3. Any other products that contains cannabis concentrate.
- (E) **Commercial tobacco product.** Any product containing, made, or derived from tobacco or nicotine, whether natural or synthetic, that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted,

sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including, but not limited to, cigarettes; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco product does not include any nicotine cessation product that has been authorized by the U.S. Food and Drug Administration to be marketed and for sale as “drugs,” “devices,” or “combination products,” as defined in the Federal Food, Drug, and Cosmetic Act.

(F) **Electronic smoking device.** An “electronic smoking device” shall mean any product containing or delivering cannabis flower, cannabis products, artificially derived cannabinoids, hemp-derived consumer products, nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption through the inhalation of aerosol or vapor from the product. Electronic smoking devices include, but are not limited to, devices manufactured, marketed, or sold as e-cigarettes, e-cigars, e-pipes, vape pens, vapes, mods, tank systems, disposables, or under any product name or descriptor. Electronic smoking devices include any component part of a product, whether or not marketed or sold separately.

(G) **Hemp-derived consumer product.**

1. “Hemp-derived consumer product” means a product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and:
  - i. Contains or consists of hemp plant parts; or
  - ii. Contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.
2. Hemp-derived consumer product does not include artificially derived cannabinoids, lower-potency hemp edibles, hemp derived topical products, hemp fiber products, or hemp grain.

(H) **Minnesota Clean Indoor Air Act.** “Minnesota Clean Indoor Air Act” shall mean Minn. Stat. §§ 144.411-.417, as it may be amended from time to time.

(I) **Proprietor.** “Proprietor” shall mean the party, regardless of whether the party is owner or lessee of the public place, who ultimately controls, governs, or directs the activities within the public place. The term does not mean the owner of the property unless the owner ultimately controls, governs, or directs the activities within the public place. The term “proprietor” may apply to a corporation as well as an individual.

(J) **Place of Employment.** “Place of employment” shall mean any indoor area at which two or more individuals perform any type of a service for consideration of payment

under any type of contractual relationship, including, but not limited to, an employment relationship with or for a private corporation, partnership, individual, or government agency. Place of employment includes any indoor area where two or more individuals gratuitously perform services for which individuals are ordinarily paid. A place of employment includes, but is not limited to, public conveyances, factories, warehouses, offices, retail stores, restaurants, bars, banquet facilities, theaters, food stores, banks, financial institutions, employee cafeterias, lounges, auditoriums, gymnasiums, restrooms, elevators, hallways, museums, libraries, bowling establishments, employee medical facilities, and rooms or areas containing photocopying equipment or other office equipment used in common. Vehicles used in whole or in part for work purposes are places of employment during hours of operation if more than one person is present. An area in which work is performed in a private residence is a place of employment during hours of operation if:

1. the homeowner uses the area exclusively and regularly as a principal place of business and has one or more on-site employees; or
2. the homeowner uses the area exclusively and regularly as a place to meet or deal with patients, clients, or customers in the normal course of the homeowner's trade or business.

(K) **Place of public accommodation.** "Place of public accommodation" means a business, refreshment, entertainment, recreation, or transportation facility of any kind, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.

(L) **Public place.** A "public place" means a public park or trail, public pool, and any enclosed indoor area used by the general public, including, but not limited to, theaters, restaurants, bars, food establishments, places licensed to sell intoxicating liquor, wine, or malt beverages, retail businesses, gyms, common areas in buildings, public shopping areas, auditoriums, arenas, city-owned facilities, or other places of public accommodation. The public place definition does not include:

1. A private residence, including individual's curtilage or yard.
2. A private property, not generally accessible by the public, unless the property owner explicitly prohibits the consumption of commercial tobacco products, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp derived consumer products on the property by the property owner; or

(M) **Smoking.** "Smoking" means inhaling, exhaling, burning, or carrying any lighted heated cigar, cigarette, pipe, or any other lighted or heated product containing tobacco, nicotine, cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products. Smoking includes carrying or

using an activated electronic delivery device for human consumption through inhalation of aerosol or vapor from the product.

#### **.04 PROHIBITIONS**

No person shall smoke:

- (a) In public places, places of public accommodation, or places of employment; or
- (b) Within 25 feet of entrances, exits, windows, and ventilation intakes of public places, places of public accommodation, or places of employment.

Smoking may be permitted on the premises of an establishment or event licensed to permit on-site consumption of commercial tobacco or cannabis products.

#### **.05 RESPONSIBILITIES OF PROPRIETERS**

- (A) The proprietor or other person, firm, limited liability company, corporation, or other entity that owns, leases, manages, operates, or otherwise controls the use of a public place shall make reasonable efforts to prevent smoking in the public place by:
  - 1. Refusing to serve or service to any person acting in violation of this Ordinance; and
  - 2. Ensuring no ashtrays, lighters, matchbooks, smoking papers, pipes (including hookahs), or similar smoking paraphernalia are provided in any areas where smoking is prohibited; and
  - 3. Asking a person who is smoking in an area where smoking is prohibited to refrain from smoking, and, if the person does not refrain from smoking after being asked to do so, ask the person to leave. If the person refuses to leave, the proprietor shall handle the situation consistent with lawful methods for handling other persons acting in a disorderly manner or as a trespasser.
- (B) The proprietor or other person or entity in charge of a public place, place of public accommodation, or place of employment must not provide any equipment that facilitates smoking where smoking is prohibited.
- (C) Nothing in this Ordinance shall prohibit the proprietor or other person or entity in charge from taking more stringent measures than those contained in this Ordinance or the Minnesota Clean Indoor Air Act to protect individuals from secondhand smoke or aerosol.
- (D) The proprietor or other person or entity in charge of restraint or bar may not serve an individual who is in violation of this Ordinance.

#### **.06 SACRED USE OF TOBACCO**

Smoking of traditional, non-commercial tobacco by a Native American as part of a traditional Native American spiritual or cultural ceremony is allowed under this Ordinance. For purposes of this Ordinance, a Native American is a person who is a member of an Indian tribe as defined in Minn. Stat. § 260.755, subd. 12.

#### **.07 OTHER APPLICABLE LAWS**

This Ordinance is intended to complement the Minnesota Clean Indoor Air Act, as amended from time to time. Nothing in this Ordinance authorizes smoking, including the use of an electronic smoking device in any location that is restricted by other applicable laws or regulations.

#### **.08 VIOLATIONS AND PENALTIES**

Any person of or over the age of twenty-one who violates any provision of this Ordinance by smoking or engaging in commercial tobacco use anywhere is prohibited, and who does not immediately stop when asked to, may be issued an administrative citation and is required to pay a civil fine of \$300. Each violation and every day in which a violation occurs or continues constitutes a separate offense.

#### **.09 SEVERABILITY**

If any portion of this Ordinance is held unenforceable, then such provision will be modified to reflect the purpose of this Ordinance. All remaining provisions of this Ordinance shall remain in full force and effect.

#### **.10 EFFECTIVE DATE**

**Date:** 5/8/2026

**Requested Council Date:** 5/11/2026

**Originating Department:** Administration

**Agenda Topic:** Notification to Southeast Service Cooperative - Insurance

**Background Information:**

On Wednesday May 6<sup>th</sup>, 2026, the insurance committee met to discuss possible options for the 2027 Employee Health Insurance Program. As part of that discussion, the committee decided to look into other options besides the pool for health insurance.

In order to change/leave the pool, notice must be made in a timely fashion.

**Staff Recommendation:**

Provide notice to Southeast Service Cooperative and the MN Healthcare Consortium of the City of Blooming Prairie's intent to look at additional options for health insurance coverage.

**Council Discussion:**

**Request for Council Action:**

Motion to have staff provide notice to Southeast Service Cooperative and MN Healthcare Consortium of the City of Blooming Prairie's intent to RFP for insurance coverage options outside of the pool we are currently enrolled in.

Date: 5/8/2026

Requested Council Date: 5/11/2026

Originating Department: Public Works

**Agenda Topic:** 2026 Sealcoating Contract

**Background Information:**

Each year the Public Works department identifies roads within the City of Blooming Prairie for sealcoating maintenance. Public Works Director Motl and Engineer Grabau provide the amount of product needed to complete the project and put the work out for bids.

Allied Blacktop Company: \$33,026.40

Pearson Brothers: \$34,354.75

Fahrner Asphalt Sealers: \$43,827.83

**Staff Recommendation:**

While Allied Blacktop Company was the low bidder, Staff recommends awarding the bid to Pearson Brothers. Pearson Brothers has completed many projects within the City of Blooming Prairie over the past 10 years. The City is very familiar with their work and they have done a great job and have stood by their work. The cost difference is negligible.

**Council Discussion:**

**Request for Council Action:**

Motion to award the 2026 Sealcoat Contract to Pearson Brothers for \$34,354.75



Stantec Consulting Services Inc.  
3800 Highway 52 North, Rochester MN 55901-5825

May 7, 2026  
File: 193801715

Attention: City of Blooming Prairie  
138 Hwy Ave S  
P.O. Box 68  
Blooming Prairie, MN 55939

Dear Mayor, Council and Staff,

**Reference: 2026 Seal Coat Improvements**

Quotes were opened for the 2026 Seal Coat Improvements on Thursday, May 7, 2026. The Contractors were asked to submit a quote for 14,200 square yards of bituminous street surface. There were a total of 3 quotes received for the work. The following summarizes the results of the quotes received:

Blooming Prairie 2025 Seal Coat - Quote Tabulation  
May 7, 2026

Seal Coat with 1/8" Class A - Trap Rock			Low Quote - Allied Blacktop Company		Second Quote - Pearson Brothers		Third Quote - Fahrner Asphalt Sealers	
Item	Unit	Quantity	Unit cost	Cost	Unit cost	Cost	Unit cost	Cost
Bituminous material	GL	3,691	\$ 2.40	\$ 8,858.40	\$ 6.25	\$ 23,068.75	\$ 7.25	\$ 26,758.75
1/8" Class A Trap Rock Aggregate	TN	114	\$ 212.00	\$ 24,168.00	\$ 99.00	\$ 11,286.00	\$ 149.72	\$ 17,068.08
<b>Bid Total Construction Cost</b>				<b>\$ 33,026.40</b>		<b>\$ 34,354.75</b>		<b>\$ 43,827.83</b>

Attached is a map illustrating the streets proposed to be seal coated. The quotes have been reviewed and have been found to be in order. The low quote on the project was from Allied Blacktop Company., with a total quote of \$33,026.40.

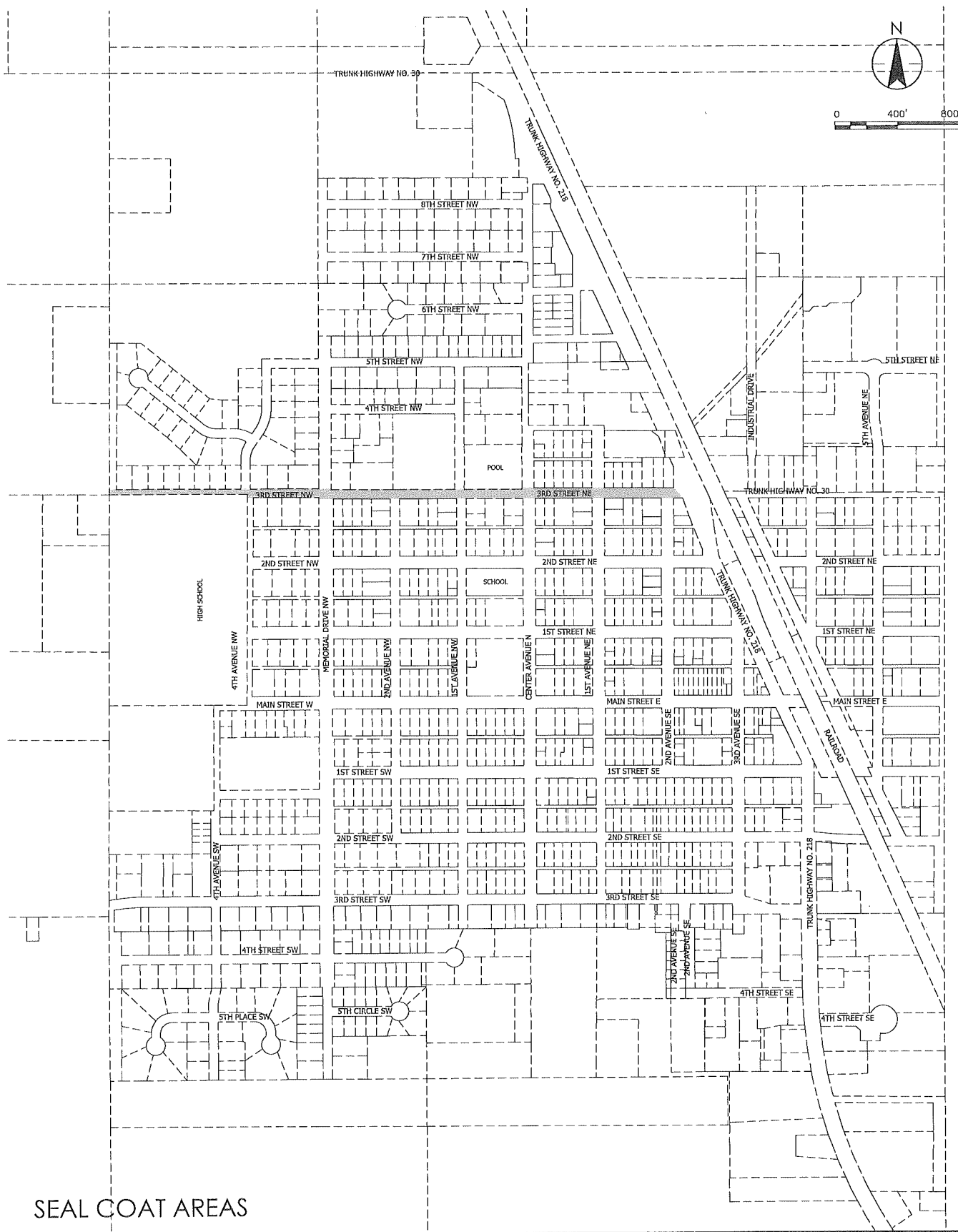
Regards,

Stantec Consulting Services Inc.

**Brett Grabau**  
Associate  
Phone: 507 529 6030  
Fax: 507 282 3100  
Brett.Grabau@stantec.com

Attachment: Map  
Quotes Received

Plot Date: 04/21/2026 11:14:00am  
 Project: 193801715 - Seal Coat  
 User: J. [unreadable]  
 Path: \\server\projects\193801715\193801715.dwg



SEAL COAT AREAS

CITY OF BLOOMING PRAIRIE, MINNESOTA  
 BLOOMING PRAIRIE 2026 SEAL COAT

FIGURE: 1



City of Blooming Prairie  
138 Hwy Ave S  
P.O. Box 68  
Blooming Prairie, MN 55939

\*\*\*\*\*PROPOSAL\*\*\*\*\*

FOR SEAL COAT REHABILITATION, WITH  
QUOTES RECEIVED UNTIL 10:00 O'CLOCK A.M. ON **May 7, 2026**  
BY ELECTRONIC MAIL TO Brett.Grabau@stantec.com

PROPOSAL OF Allied Blacktop Company (763) 425-0575  
(Name of Firm) (Phone No.)  
10503 89th Ave N. (763) 424-6791  
(Address) (Fax No.)  
Maple Grove, MN 55369  
(City) (State) (Zip)

TO FURNISH AND DELIVER ALL MATERIALS AND TO PERFORM ALL WORK IN ACCORDANCE WITH THE CONTRACT, THE PLANS, AND THE APPROVED DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION", 2020 EDITION, EXCEPT AS STATED OTHERWISE IN THE SPECIAL PROVISIONS WHICH ARE PART OF THIS PROPOSAL OR:

CITY PROJECT 2026 Seal Coat Improvements

LOCATION: Blooming Prairie, MN

TYPE OF WORK Seal Coat

SIZE 14,200 Sq.Yd.

FINAL COMPLETION DATE: September, 2026

\*\*\*\*\*  
BID RIGGING IS A SERIOUS CRIME. IF YOU HAVE ANY INFORMATION CONCERNING COLLUSIVE BIDDING,  
EVEN A REQUEST TO SUBMIT A COMPLIMENTARY BID, PLEASE CALL THE MINNESOTA ATTORNEY  
GENERAL'S OFFICE AT TELE. NO. 651-296-1796

## FORM OF PROPOSAL

### **To the Blooming Prairie City Council:**

According to the advertisement of the City of Blooming Prairie inviting proposals for the 2025 Seal Coat Improvements Project hereinbefore named, and in conformity with the Contract, Plans, Specifications and Special Provisions pertaining thereto, all on file in the office of the City Administrator:

(I)(We) hereby certify that (I am)(we are) the only person(s) interested in this proposal as principal(s); that this proposal is made and submitted without fraud or collusion with any other person, firm or corporation at all; that an examination has been made of the site of the work and the Contract form, with the Plans, Specifications and Special Provisions for the improvement.

(I)(We) understand that the quantities of work shown herein are approximate only and are subject to increase or decrease; that all quantities of work, whether increased or decreased within the limits specified in Mn/DOT 1903, are to be done at the unit prices shown on the attached schedule; that, at the time of opening bids, totals only will be read, but that comparison of bids will be based on the correct summation of item totals obtained from the unit prices bid, as provided in Mn/DOT 1301.

(I)(We) propose to furnish all necessary machinery, equipment, tools, labor and other means of construction and to furnish all materials specified, in the manner and at the time prescribed, all according to the terms of the Contract and Plans, Specifications, and the Special Provisions forming a part of this.

(I)(We) further propose to do all Extra Work that may be required to complete the contemplated improvement, at unit prices or lump sums to be agreed upon in writing before starting such work, or if such prices or sums cannot be agreed upon, to do such work on a Force Account basis, as provided in Mn/DOT 1904.

(I)(We) further propose to execute the form of Contract within 10 days after receiving written notice of award, as provided in Mn/DOT 1306.

(I)(We) further propose to furnish and insurance certificate to the City of Blooming Prairie as joint assureds, and with a cross liability endorsement protecting the City of Blooming Prairie from claims or damages for personal injuries, including accidental death, as well as for claims for property damage which may arise from operations under the Contract, whether such operations be by the Contractor or by a subcontractor or by anyone directly or indirectly employed by either of them. Said Public Liability and Public Property Damage Insurance Policy shall provide that the insurance company waives the right to assert the immunity of the City as a defense to any claims made under said insurance.

(I)(We) further propose to do all work according to the Plans, Specifications and Special Provisions, and to renew or repair any work that may be rejected due to defective materials or workmanship, before completion and acceptance of the Project by the City of Blooming Prairie.

(I)(We) agree to all provisions of Minnesota Statutes 1976, Section 181.59.

(I)(We) further propose to begin work and to prosecute and complete the same according to the time schedule set forth in the Special Provisions for the improvement.

(I)(We) assign to the City of Blooming Prairie all claims for overcharges as to goods and materials purchased in connection with this Project resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota. This clause also applies to subcontractors and first tier suppliers under this Contract.

**SCHEDULE OF PRICES**

<u>Line</u>	<u>Item Description</u>	<u>Unit of Measure</u>	<u>Approx. Quantity</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	Bituminous Material	GL	3,691	<u>2.40</u>	<u>8,858.40</u>
2	1/8" Class A – Trap Rock	TN	114	<u>212.00</u>	<u>24,168.00</u>

**Total Base Bid Construction Costs:**

**\$33,026.40**

(Total Bid \$) = 33,026.40

RECEIPT OF ADDENDA as required by 1210 of the Specifications:

The undersigned hereby acknowledges receipt of and has considered:

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_ Dated \_\_\_\_\_

Signed \_\_\_\_\_

RECEIPT OF PLAN:

The undersigned hereby acknowledges receipt of and has considered:

2026 Seal Coat Improvements

Total Plan Sheets = 2

Signed Brent Capistrant  
Brent Capistrant, President

EXECUTION OF PROPOSAL as required by 1206 of the Specifications:

This proposal dated the 7th day of May, 2026

Signed: \_\_\_\_\_, P.O. Address \_\_\_\_\_ as an individual.

Signed: \_\_\_\_\_, P.O. Address \_\_\_\_\_ as an individual.

Doing business under the name and style of \_\_\_\_\_

Signed: \_\_\_\_\_, for \_\_\_\_\_ a partnership.  
NAME BUSINESS

Signed: Brent Capistrant, for Allied Blacktop Company a corporation,  
NAME BUSINESS  
Brent Capistrant, President

Incorporated under the laws of the State of Minnesota

Name of President	<u>Brent Capistrant</u>	Business Address	<u>Allied Blacktop Company</u>
Name of Vice-President	<u>Jeremy Swenson</u>	Business Address	<u>10503 89th Ave N.</u>
Name of Secretary	<u>Brent Capistrant</u>	Business Address	<u>Maple Grove, MN 55369</u>
Name of Treasurer	<u>Brent Capistrant</u>	Business Address	<u>Same as above</u>

(NOTE: Signatures shall comply with 1206 of the Specifications.)

City of Blooming Prairie  
138 Hwy Ave S  
P.O. Box 68  
Blooming Prairie, MN 55939

\*\*\*\*\*PROPOSAL\*\*\*\*\*

FOR SEAL COAT REHABILITATION, WITH  
QUOTES RECEIVED UNTIL 10:00 O'CLOCK A.M. ON **May 7, 2026**  
BY ELECTRONIC MAIL TO Brett.Grabau@stantec.com

PROPOSAL OF PEARSON Bros., INC. 763-391-6622  
(Name of Firm) (Phone No.)  
11079 Lamont Ave NE 763-391-6627  
(Address) (Fax No.)  
HANOVER MN 55341  
(City) (State) (Zip)

TO FURNISH AND DELIVER ALL MATERIALS AND TO PERFORM ALL WORK IN ACCORDANCE WITH THE CONTRACT, THE PLANS, AND THE APPROVED DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION", 2020 EDITION, EXCEPT AS STATED OTHERWISE IN THE SPECIAL PROVISIONS WHICH ARE PART OF THIS PROPOSAL OR:

CITY PROJECT 2026 Seal Coat Improvements

LOCATION: Blooming Prairie, MN

TYPE OF WORK Seal Coat

SIZE 14,200 Sq.Yd.

FINAL COMPLETION DATE: September, 2026

\*\*\*\*\*  
BID RIGGING IS A SERIOUS CRIME. IF YOU HAVE ANY INFORMATION CONCERNING COLLUSIVE BIDDING,  
EVEN A REQUEST TO SUBMIT A COMPLIMENTARY BID, PLEASE CALL THE MINNESOTA ATTORNEY  
GENERAL'S OFFICE AT TELE. NO. 651-296-1796

## FORM OF PROPOSAL

### To the Blooming Prairie City Council:

According to the advertisement of the City of Blooming Prairie inviting proposals for the 2025 Seal Coat Improvements Project hereinbefore named, and in conformity with the Contract, Plans, Specifications and Special Provisions pertaining thereto, all on file in the office of the City Administrator:

(I)(We) hereby certify that (I am)(we are) the only person(s) interested in this proposal as principal(s), that this proposal is made and submitted without fraud or collusion with any other person, firm or corporation at all; that an examination has been made of the site of the work and the Contract form, with the Plans, Specifications and Special Provisions for the improvement.

(I)(We) understand that the quantities of work shown herein are approximate only and are subject to increase or decrease; that all quantities of work, whether increased or decreased within the limits specified in Mn/DOT 1903, are to be done at the unit prices shown on the attached schedule; that, at the time of opening bids, totals only will be read, but that comparison of bids will be based on the correct summation of item totals obtained from the unit prices bid, as provided in Mn/DOT 1301.

(I)(We) propose to furnish all necessary machinery, equipment, tools, labor and other means of construction and to furnish all materials specified, in the manner and at the time prescribed, all according to the terms of the Contract and Plans, Specifications, and the Special Provisions forming a part of this.

(I)(We) further propose to do all Extra Work that may be required to complete the contemplated improvement, at unit prices or lump sums to be agreed upon in writing before starting such work, or if such prices or sums cannot be agreed upon, to do such work on a Force Account basis, as provided in Mn/DOT 1904.

(I)(We) further propose to execute the form of Contract within 10 days after receiving written notice of award, as provided in Mn/DOT 1306.

(I)(We) further propose to furnish and insurance certificate to the City of Blooming Prairie as joint assureds, and with a cross liability endorsement protecting the City of Blooming Prairie from claims or damages for personal injuries, including accidental death, as well as for claims for property damage which may arise from operations under the Contract, whether such operations be by the Contractor or by a subcontractor or by anyone directly or indirectly employed by either of them. Said Public Liability and Public Property Damage Insurance Policy shall provide that the insurance company waives the right to assert the immunity of the City as a defense to any claims made under said insurance.

(I)(We) further propose to do all work according to the Plans, Specifications and Special Provisions, and to renew or repair any work that may be rejected due to defective materials or workmanship, before completion and acceptance of the Project by the City of Blooming Prairie.

(I)(We) agree to all provisions of Minnesota Statutes 1976, Section 181.59.

(I)(We) further propose to begin work and to prosecute and complete the same according to the time schedule set forth in the Special Provisions for the improvement.

(I)(We) assign to the City of Blooming Prairie all claims for overcharges as to goods and materials purchased in connection with this Project resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota. This clause also applies to subcontractors and first tier suppliers under this Contract.

**SCHEDULE OF PRICES**

<u>Line</u>	<u>Item Description</u>	<u>Unit of Measure</u>	<u>Approx. Quantity</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	Bituminous Material	GL	3,691	<u>6.25</u>	<u>23,068.75</u>
2	1/8" Class A – Trap Rock	TN	114	<u>99.00</u>	<u>11,286.00</u>

**Total Base Bid Construction Costs:**

**\$ 34,354.75**

(Total Bid \$) = 34,354.75

RECEIPT OF ADDENDA as required by 1210 of the Specifications:

The undersigned hereby acknowledges receipt of and has considered:

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Signed JACK PEARSON

RECEIPT OF PLAN:

The undersigned hereby acknowledges receipt of and has considered:

2026 Seal Coat Improvements

Total Plan Sheets = 2

Signed JACK PEARSON

EXECUTION OF PROPOSAL as required by 1206 of the Specifications:

This proposal dated the 27<sup>th</sup> day of April, 2026

Signed: \_\_\_\_\_, P.O. Address \_\_\_\_\_ as an individual.

Signed: \_\_\_\_\_, P.O. Address \_\_\_\_\_ as an individual.

Doing business under the name and style of \_\_\_\_\_

Signed: \_\_\_\_\_, for \_\_\_\_\_ a partnership.  
NAME BUSINESS

Signed: JACK PEARSON, for PEARSON BROS., INC. a corporation,  
NAME BUSINESS

Incorporated under the laws of the State of Minnesota

Name of President JACK PEARSON Business Address 11077 Lamont Ave NE

Name of Vice-President Russell Pearson Business Address 11079 Lamont Ave NE

Name of Secretary Russell Pearson Business Address 11079 Lamont Ave NE

Name of Treasurer Russell Pearson Business Address 11079 Lamont Ave NE

(NOTE: Signatures shall comply with 1206 of the Specifications.)

City of Blooming Prairie  
138 Hwy Ave S  
P.O. Box 68  
Blooming Prairie, MN 55939

\*\*\*\*\*PROPOSAL\*\*\*\*\*

FOR SEAL COAT REHABILITATION, WITH  
QUOTES RECEIVED UNTIL 10:00 O'CLOCK A.M. ON May 7, 2026  
BY ELECTRONIC MAIL TO Brett.Grabau@stantec.com

PROPOSAL OF	<u>Fahrner Asphalt Sealers, LLC</u>	<u>715-874-6070</u>
	(Name of Firm)	(Phone No.)
	<u>6615 US Hwy 12W</u>	<u>715-874-6717</u>
	(Address)	(Fax No.)
	<u>Eau Claire</u> <u>WI</u>	<u>54703</u>
	(City)                      (State)	(Zip)

TO FURNISH AND DELIVER ALL MATERIALS AND TO PERFORM ALL WORK IN ACCORDANCE WITH THE CONTRACT, THE PLANS, AND THE APPROVED DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION", 2020 EDITION, EXCEPT AS STATED OTHERWISE IN THE SPECIAL PROVISIONS WHICH ARE PART OF THIS PROPOSAL OR:

CITY PROJECT      2026 Seal Coat Improvements

LOCATION:              Blooming Prairie, MN

TYPE OF WORK      Seal Coat

SIZE 14,200 \_\_\_\_\_ Sq.Yd.

FINAL COMPLETION DATE: September, 2026

\*\*\*\*\*  
BID RIGGING IS A SERIOUS CRIME. IF YOU HAVE ANY INFORMATION CONCERNING COLLUSIVE BIDDING,  
EVEN A REQUEST TO SUBMIT A COMPLIMENTARY BID, PLEASE CALL THE MINNESOTA ATTORNEY  
GENERAL'S OFFICE AT TELE. NO. 651-296-1796

## FORM OF PROPOSAL

### **To the Blooming Prairie City Council:**

According to the advertisement of the City of Blooming Prairie inviting proposals for the 2025 Seal Coat Improvements Project hereinbefore named, and in conformity with the Contract, Plans, Specifications and Special Provisions pertaining thereto, all on file in the office of the City Administrator:

(I)(We) hereby certify that (I am)(we are) the only person(s) interested in this proposal as principal(s); that this proposal is made and submitted without fraud or collusion with any other person, firm or corporation at all; that an examination has been made of the site of the work and the Contract form, with the Plans, Specifications and Special Provisions for the improvement.

(I)(We) understand that the quantities of work shown herein are approximate only and are subject to increase or decrease; that all quantities of work, whether increased or decreased within the limits specified in Mn/DOT 1903, are to be done at the unit prices shown on the attached schedule; that, at the time of opening bids, totals only will be read, but that comparison of bids will be based on the correct summation of item totals obtained from the unit prices bid, as provided in Mn/DOT 1301.

(I)(We) propose to furnish all necessary machinery, equipment, tools, labor and other means of construction and to furnish all materials specified, in the manner and at the time prescribed, all according to the terms of the Contract and Plans, Specifications, and the Special Provisions forming a part of this.

(I)(We) further propose to do all Extra Work that may be required to complete the contemplated improvement, at unit prices or lump sums to be agreed upon in writing before starting such work, or if such prices or sums cannot be agreed upon, to do such work on a Force Account basis, as provided in Mn/DOT 1904.

(I)(We) further propose to execute the form of Contract within 10 days after receiving written notice of award, as provided in Mn/DOT 1306.

(I)(We) further propose to furnish and insurance certificate to the City of Blooming Prairie as joint assureds, and with a cross liability endorsement protecting the City of Blooming Prairie from claims or damages for personal injuries, including accidental death, as well as for claims for property damage which may arise from operations under the Contract, whether such operations be by the Contractor or by a subcontractor or by anyone directly or indirectly employed by either of them. Said Public Liability and Public Property Damage Insurance Policy shall provide that the insurance company waives the right to assert the immunity of the City as a defense to any claims made under said insurance.

(I)(We) further propose to do all work according to the Plans, Specifications and Special Provisions, and to renew or repair any work that may be rejected due to defective materials or workmanship, before completion and acceptance of the Project by the City of Blooming Prairie.

(I)(We) agree to all provisions of Minnesota Statutes 1976, Section 181.59.

(I)(We) further propose to begin work and to prosecute and complete the same according to the time schedule set forth in the Special Provisions for the improvement.

(I)(We) assign to the City of Blooming Prairie all claims for overcharges as to goods and materials purchased in connection with this Project resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota. This clause also applies to subcontractors and first tier suppliers under this Contract.

**SCHEDULE OF PRICES**

<u>Line</u>	<u>Item Description</u>	<u>Unit of Measure</u>	<u>Approx. Quantity</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	Bituminous Material	GL	3,691	<u>7.25</u>	<u>26,759<sup>75</sup></u>
2	1/8" Class A – Trap Rock	TN	114	<u>149.72</u>	<u>17,068<sup>08</sup></u>

**Total Base Bid Construction Costs:**

**\$ 43,827<sup>83</sup>**

(Total Bid \$) = 43,827<sup>17</sup>

**RECEIPT OF ADDENDA as required by 1210 of the Specifications:**

The undersigned hereby acknowledges receipt of and has considered:

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Signed [Signature]

**RECEIPT OF PLAN:**

The undersigned hereby acknowledges receipt of and has considered:

**2026 Seal Coat Improvements**

Total Plan Sheets = 2

Signed [Signature]

**EXECUTION OF PROPOSAL as required by 1206 of the Specifications:**

This proposal dated the 7 day of May, 2026

Signed: \_\_\_\_\_, P.O. Address \_\_\_\_\_ as an individual.

Signed: \_\_\_\_\_, P.O. Address \_\_\_\_\_ as an individual.

Doing business under the name and style of \_\_\_\_\_

Signed: \_\_\_\_\_, for \_\_\_\_\_ a partnership.  
NAME BUSINESS

Signed: [Signature], for Fahrner Asphalt Sealers, LLC a corporation,  
NAME BUSINESS

Incorporated under the laws of the State of Wisconsin

Co-President		
Name of President	<u>Kevin Kruckow</u>	Business Address <u>6615 US Hwy 12W, Eau Claire, WI 54703</u>
Name of Vice-President	<u>Jeff Sheehan</u>	Business Address <u>6615 US Hwy 12W, Eau Claire, WI 54703</u>
Name of Secretary	<u>John Crowley</u>	Business Address <u>6615 US Hwy 12W, Eau Claire, WI 54703</u>
Name of Treasurer	<u>John Crowley</u>	Business Address <u>6615 US Hwy 12W, Eau Claire, WI 54703</u>

(NOTE: Signatures shall comply with 1206 of the Specifications.)

Date: 5/8/2026

Requested Council Date: 5/11/2026

Originating Department: Library

**Agenda Topic:** Library Page

**Background Information:**

In the past, the library has had two part-time positions, Library Tech 1 and Library Tech 2. The Library Tech 1 position has always normally been filled with part-time high school help. Library Director Anderson and Administrator Martens believe that there is a need to eliminate the Library Tech 1 position and create a new position: Library Page. This position more closely matches the need and responsibilities for this part-time position.

**Staff Recommendation:**

Approve the Library Page Job Description, Compensation Range and the hiring of Raylee Miner

**Council Discussion:**

**Request for Council Action:**

Motion to approve the elimination of the Library Tech 1 position, approve the Library Page job description, and to approve the hiring of Raylee Miner as Library Page at a rate of \$12/hour with the expectation of 15 hours per week.

JOB TITLE: Library Page  
REPORTS TO: Library Branch Director  
DIRECTLY SUPERVISES: None  
SALARY \$11.41 - \$12.00 hourly

#### NATURE OF WORK

Provide support to the library staff and assist the public in use of library services.

#### EXAMPLES OF WORK

- Process incoming and outgoing library materials including checking material in and out, sorting and labeling material, and shelving material
- Assist in retrieval of materials for the public
- Answer telephone and provide requested information or refer caller to appropriate party
- Assist patrons with use of library services, including digital services
- Put barcode stickers and stamps on new books and movies
- Assist with Summer Reading Program including prepping craft materials, event crowd control, and counting participants
- Other tasks as assigned

#### REQUIRED AND DESIRED EXPERIENCE

Must be 15 years of age or older.

Some high school education, preferably on-going.

Retail or other customer service experience helpful.

Some prior knowledge of public libraries.

Demonstrable computer skill.

#### TYPICAL SCHEDULE (may vary depending on need)

Monday 9:30am - 12:30pm

Tuesday 9:30am - 12:30pm

Wednesday 12:30pm - 3:30pm

Thursday 12:30pm - 3:30pm

Friday 12:30pm - 3:30pm

**Library Page Position  
Compensation Structure**

**Wage: \$12 / hour**

**Returning workers: \$ .25/hour increase**

May 8, 2026

The Blooming Prairie Branch Library is seeking council approval to hire a part-time Library Page for the summer. We posted the job opening online on both the city and library websites, on social media, and shared it with the high school councilor. It was open for two weeks during which time we received six applications. I offered interviews to three of the applicants but only heard back, and therefore interviewed, two.

I would like the council's approval to offer the position to Raylee Miner with a start date of June 1, 2026. It would be 15hrs/week for the months of June, July, and August.

Bethany Anderson  
Library Branch Director

Date: 5/8/2026

Requested Council Date: 5/11/2026

Originating Department: Public Works

**Agenda Topic:** Wastewater Lift Station Repairs

**Background Information:**

The Fireman's park lift station is in need of repair. These repairs are necessary in order to remove, inspect, and maintain pumps in the lift station. While lift station repairs are a normal budgeted item in the Capital plan, this repair does exceed our planned repair budget. This repair is necessary and should be addressed immediately.

Public Works Director Motl has submitted two bids:

Midwest Pump Works: \$20,439.30

WW Goetsch: \$28,976.00

**Staff Recommendation:**

Staff recommend awarding the contract to Midwest Pump Works

**Council Discussion:**

**Request for Council Action:**

Motion to award lift station repairs to Midwest Pump Works for \$20,439.30



-a UFT Company-

Midwest Pump Works  
1 Cannon St W  
Dundas, MN 55019

Quote  
#QTE011287  
04/16/2026

**Bill To**

Blooming Prairie MN, City of  
PO Box 68  
Blooming Prairie MN 55917  
United States  
Phone:

**Ship To**

Blooming Prairie MN, City of  
138 Hwy 218 S  
Blooming Prairie MN 55917  
United States

**Details**

Quote to Replace Existing Base Elbow, Internal Piping, and Valves. \*City to provide Bypass/Vac Truck while work in progress\*  
Note: Freight is NOT included.

**Prepared By**  
Dillon Braith

**Phone**  
877-645-8004

**Email**  
[info@minnesotapumpworks.com](mailto:info@minnesotapumpworks.com)

**Sales Rep**  
Jason Draeger

**Expires**  
04/26/2026

**Terms**  
Net 30

Item	Comment	QTY	Rate	Amount
INSTALL SERVICES	Installation of new Base Elbows, Internal Piping and Valves. Includes On-Site Labor; Travel; and Lot of Equipment. Lot of Equipment Includes: 4" Single Rail Base Elbows; 4" Ductile Piping; 4" Gate and Rubber Flapper Check Valves; and all required Gaskets, Fasteners, SS Lifting Chains and Misc Accessories	1		\$20,439.30
			<b>Subtotal</b>	\$20,439.30
			<b>Total</b>	\$20,439.30

*Pricing is valid for 10 days and does not include freight charges or applicable taxes.*

*Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for your business.  
Toll Free: 877-645-8004 | Email: [info@minnesotapumpworks.com](mailto:info@minnesotapumpworks.com) | Website: <https://midwestpumpworks.com>



QTE011287

5250 West 74th Street  
Minneapolis, MN 55439-2226

Phone: 952-831-4340, ext. 171  
Fax: 952-831-2357

# WWG GOETSCH

ASSOCIATES, INC.

## Quote

<b>To:</b> Dave	<b>From:</b> Dan Shimota 612-616-6741
<b>Company:</b> City of Blooming Prairie	<b>Date:</b> 5/7/26
<b>Fax:</b>	<b>Pages:</b> 1
<b>Phone:</b>	<b>CC:</b>
<b>SUBJECT:</b> Lift Station Rehab	

Dave,

The price to replace all the piping and floats in the lift that we looked at the other day

2 new 4" base elbows, 2 new ductile pipe to go from new base elbows to The new check valves, new 90 s and T/ 4 new Floats/ all Hardware to fasten pipe/base elbows in lift, 4 new SS guide rail and 2 new discharge brackets mounted on pumps. All labor to take out the old bases and pipe and install of new. By pass of the lift by city. Total \$27,572.00 plus freight . New hatch cover mounted on top of slab adder would be \$1,404.00 this does not have a safety grate in it.

Total price \$28,976.00 4 weeks to get all parts.

Price is good for 30 days

If you have any Questions, please feel free to contact me on my cell phone 612\*616\*6741

Thank You,

W.W. Goetsch Associates, Inc.

Dan Shimota

dshimota@wwgoetsch.com

The City of  
*Blooming Prairie, Mn*  
 Office of the City Administrator

**City Administrator's Report**

**May 11<sup>th</sup>, 2026**

Participated in an ICHRA Insurance Presentation at Southeast Service Cooperative

Met with OPG3 regarding possibilities for upgrading the Laserfische Server

Met with SMIF regarding Economic Development needs assessment

Participated in an MCFOA Region IV Executive Meeting

Attended the MN City/County Management Association Conference

Attended a Southeast Service Cooperative Regional Economic Development Steering Committee Meeting

Met with Coordinated Business Solutions and Metro regarding copier lease renewals

Attended MCFOA Region IV meeting in Lewiston, MN

Researched organized trash collection and National Flood Insurance Program

**\*\* Reminder the June Council meeting will be held on June 15<sup>th</sup>, 2026, one week later than our normally scheduled City Council Meeting \*\***

**Employee Recognition**

Employee Birthdays	Employee Anniversaries
5/14 – Anthony Martens - Admin	5/31 – Travis Belich – 4 Yrs
6/9 – Dave Hoffman - WWTP	
6/11 – Bethany Anderson - Library	